

## Application for Subdivision or Land Development

Eight (8) copies of this completed application must be submitted, along with the fee (check payable to Muncy Borough) and all required documents and plans, to the Muncy Borough Planning Commission at least 15 days prior to its regularly scheduled meeting.

Date of application: \_\_\_\_\_ Tax Parcel Number(s): \_\_\_\_\_  
 Landowner(s): \_\_\_\_\_ Daytime Phone: (\_\_\_\_) \_\_\_\_\_  
 \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax or Email: \_\_\_\_\_  
 \_\_\_\_\_

Agent (if applicable): \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax or Email: \_\_\_\_\_

Correspondence should be sent to (check one or two):  Landowner  Agent

If this application is for a re-approval, check here:

Signature \_\_\_\_\_

Surveyor: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Engineer: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Number of copies of the subdivision or land development plan submitted (8 minimum): \_\_\_\_\_

Total acres: \_\_\_\_\_ Number of Proposed Lots: \_\_\_\_\_ Addition: \_\_\_\_\_ Residual Acres: \_\_\_\_\_

For each lot, list its identification number and acreage: \_\_\_\_\_

Proposed use of the land and/or buildings: \_\_\_\_\_

For land development only: Square feet of building(s) existing: \_\_\_\_\_ proposed: \_\_\_\_\_

Square feet in proposed additions(s): \_\_\_\_\_ lot area: \_\_\_\_\_

Filing fee paid: \$\_\_\_\_\_ Check Number: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Please document the existing and proposed facilities below:

<b><u>What is existing on:</u></b>	New	Remaining	<b><u>What is proposed for:</u></b>	New	Remaining
	<u>Lot(s)</u>	<u>Land</u>		<u>Lot(s)</u>	<u>Land</u>
Public water	_____	_____	Public water	_____	_____
Public sewer	_____	_____	Public sewer	_____	_____
Private well	_____	_____	Private well	_____	_____
Private septic	_____	_____	Private septic	_____	_____

**Please complete the other side of this form.**

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Muncy Borough Planning Commission, 14 North Washington Street, Muncy, PA 17756

Muncy Borough Office: Phone (570) 546-3952 Fax (570) 546-9386

Check one:  Sewage planning module  Request for planning waiver  Sewage permit

Date submitted: \_\_\_\_\_ Proposed system: \_\_\_\_\_

Date municipal water company letter submitted: \_\_\_\_\_

Date municipal sewer company letter submitted: \_\_\_\_\_

Date road profiles submitted (if applicable): \_\_\_\_\_

Date cross sections submitted (if applicable): \_\_\_\_\_

Have easement agreements been entered into with adjacent property owners or public utilities for water, electricity, telephone, cable, drainage, and/or access? Yes  No  If so, please describe: \_\_\_\_\_

\_\_\_\_\_ Date(s) submitted: \_\_\_\_\_

Filing date and identification number of any access easements: \_\_\_\_\_ ID No.: \_\_\_\_\_

Is there a private right-of-way use and maintenance agreement? Yes  No  Date: \_\_\_\_\_

Is there a stormwater management plan? Yes  No  Date submitted: \_\_\_\_\_

I (We) hereby certify that the information above is correct to the best of my (our) knowledge, and agree to pay all reimbursable costs and fees as stipulated in the Muncy Borough fee schedule, including fees for necessary reviews and inspections by the Muncy Borough engineer.

I (We), as a condition to final approval, give permission to members of the Muncy Borough Planning Commission to enter upon the subject property to conduct a site visit.

I (We), as a condition to final approval, agree to complete all required improvements, agree to pay all required fees, and acknowledge that no sale of lots shall take place until approval has been granted by the Muncy Borough Planning Commission. Failure to obtain final approval prior to sale or occupancy would constitute a violation of Muncy Borough's subdivision and land development ordinance.

I (We) certify that all information contained herein is true and correct.

Landowner Signature: \_\_\_\_\_ Agent Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

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**Borough Notations**

Application received by \_\_\_\_\_ Date \_\_\_\_\_ 30-day acceptance date \_\_\_\_\_

Dates sent to: Borough Engineer \_\_\_\_\_ County Planning Office \_\_\_\_\_

Date application accepted by Muncy Planning Commission \_\_\_\_\_ 90-day action date \_\_\_\_\_

Tax Parcel Number confirmed \_\_\_\_\_ Zoning Classification \_\_\_\_\_

Site Visit Date(s) \_\_\_\_\_ Floodplain Review? Yes  No

Review Dates: Preliminary \_\_\_\_\_ Final \_\_\_\_\_

**Approval**

Date approved \_\_\_\_\_ 90-day recording date \_\_\_\_\_

Date recorded (by applicant) \_\_\_\_\_ County Record Number \_\_\_\_\_