

Muncy Borough Council Minutes
May 7, 2024

The meeting of the Muncy Borough Council was called to order in the Library/Media Center of Muncy High School at 6:30PM by President Scott Delany. The Pledge of Allegiance followed.

Council Members present: George Henry, Ryan Scruggs, Richard Sutton, President Delany,
Council Members absent: Thad Martin, Bill Scott, Steve Shank

Staff Present: Borough manager Charley Hall, Borough Secretary/Treasurer Katie Hakes, Police officer Ernest Delp, Police chief James Dorman. Solicitor Chris Kenyon was also present and Mayor Jon Ort was absent.

Public Present: Donna Sutton, Wayne Wolfgang, Victor Marquardt, Ann Marie Baker, Marrassa Baker, Linda Stein, Tara Ashby, John Lynch, Marco Colbert, Lisa Lyons, Joe Lyons, Selinda Kennedy, Kelsey Green, Chase Kelch, Lew Johnson, Jim Bishop

Ann Baker, a member of Downtown Muncy INC, would like council to know they are realigning. Ann also gave a Memorial Day and Veterans Day parade update. President Delany would like Ann to know council is 100% behind them.

Public Participation: Selinda Kennedy showed some pictures to council in reference to N Market St and property maintenance.

Dick Sutton made a motion to approve the April 18, 2024 meeting minutes. Ryan 2nd the motion. All were in favor.

Dick Sutton made a motion to approve the Treasurers Report. George Henry 2nd the motion. All were in favor.

New Business:

Chase Kelch, engineer working with WBRA, spoke about a project West Branch is working on and would like council's permission to put a pump station on one of the Boroughs FEMA lots. A map of the 4 FEMA lots were handed out to council. George Henry made a suggestion that it would be best to put a pump station on an individual lot rather than in the middle of several lots. Kelsey Green suggested the Borough deed off the property to WBRA. George Henry made a motion for the borough to investigate the possibility to have WBRA establish a pump station on one of the four suggested lots. Ryan Scruggs 2nd that motion. All were in favor.

Dick Sutton made a motion to approve the 2024 traffic signal maintenance agreement. Ryan Scruggs 2nd the motion. All were in favor.

Richard Sutton made a motion to go with Code Inspections, INC for property maintenance code enforcement. Scott Delany 2nd the motion. All were in favor.

Charley would like to get in touch with the Department of Justice to check what the status on the DOJ letter the borough received. No record was found that anything was done with this order from previous council president and council in 2023 when the order was received. Three bids were received to pave the parking lot for the police department. It is believed that all three bidders were told some misinformation on what exactly needed to be paved. Ryan Scruggs made a motion to proceed with the paving. There was no 2nd motion. Motion dies.

George Henry made a motion to allow Katie and Charley to attend a Secretary/Administrator training on 5/29 & 5/30. Dick Sutton 2nd the motion. All were in favor.

Dick Sutton made a motion to appoint George Henry as an additional authorized signatory for borough accounts. Scott Delany 2nd the motion. All were in favor.

George Henry made a motion to approve the Fire Police Resolution 2024-4. Ryan Scruggs 2nd the motion. All were in favor.

Ryan made a motion to designate Chris Stoodley as the West Branch Council of Government Representative. Dick Sutton 2nd the motion. All were in favor.

Ryan made a motion to amend Muncy Borough fee schedule to add the use of the street sweeper. Sutton 2nd the motion. All were in favor.

Dick Sutton made a motion to make a conditional offer of employment to Lance Cabaniss as fulltime police officer conditional on a medical examination and psychological test. Once all that is concluded, Chief Dorman will determine the date of hire. Ryan Scruggs 2nd the motion. All were in favor.

Correspondence/Announcements:

Borough Manager, Charley Hall, thanked the Shade Tree Commission on the Arbor Day event on such short notice. Borough clean-up was very successful. We will be planning a chipping day soon. Charley has been invited to the library meeting to finalize the decision for the land swap May 14th @ 6:30pm. Charley received the consent of the council to attend the next Muncy Creek Township meeting and start the process in asking them to annex land in Muncy Creek township that the borough already owns.

Dick Sutton asked Chief to bring a bid in for the June meeting for a new cruiser.

Greg Delany reviewed the fire report and gave a brief update on the department and apparatus.

Public Participation:

Selinda Kennedy commented on her concerns for property maintenance. Ann Baker mentioned council should really start looking into the process of rental inspections due to occasional repeat property maintenance offenders. Marco Colbert thinks we should incorporate both Codes INC and Codes Assessments into the borough. Mr. Jim Bishop passed an envelope out to each council member regarding the tree situation that he is still contesting. Greg Delany expressed a concern and commented

that it didn't seem very ethical for a councilman to own a business and promote that business seeking to be hired by the Borough. If anyone has any borough maintenance issues, residents are to go to the borough office and fill out a complaint sheet. George Henry would like to thank everyone for their input and concerns and the residents are heard.

Dick Sutton made a motion to adjourn the meeting, Ryan Scruggs 2nd the motion. All were in favor.
Meeting adjourned at 8:22pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katie Hakes". The signature is written in a cursive, flowing style with some loops and flourishes.

Katie Hakes
Secretary/Treasurer