

**MUNCY BOROUGH COUNCIL**  
**MINUTES**  
**January 6, 2022**

The meeting of the Muncy Borough Council was called to order in the Borough Hall 6:00 P.M. Solicitor Chris Kenyon. The Pledge of Allegiance followed.

*Council Members present:* Scott Delany, Bill Scott, Linda Stein(called in), Steve Shank, Richard Baker, Jason Mausteller. *Absent:* Thad Martin (Sick), Mayor Jon Ort.

*Staff Present:* Boro Manager C. Hall, Police Chief – J Dorman, Sec/Treas – J Sholtis.

*Guest:* S Shank

New Council members Bill Scott, Steve Shank and Jason Mausteller were welcomed.

All new council members have been sworn in.

**Elections:**

R Baker nominated Bill Scott for President. The motion was 2<sup>nd</sup> by J Mausteller. The motion carried 5-0.

Bill Scott nominated Richard Baker for Vice President. 2<sup>nd</sup> the motion. The motion carried 5-0.

***New Council President Bill Scott now presides over the meeting.***

R Baker nominated S Shank for President Pro-temp. The motion was 2<sup>nd</sup> by J Mausteller. The motion carried 5-0.

The appointment of Vacancy Board Chair was tabled. This position cannot be held by a council member.

S Delaney nominated J Sholtis for Secretary/Treasurer. The motion was 2<sup>nd</sup> by R Baker. The motion carried 5-0.

B Scott nominated Scott T Williams for Solicitor. Mr Scott indicated that it is nothing personal with McCormick but felt 'it's time for a change'. S Shank 2<sup>nd</sup> the motion. S Delany nominated Chris Kenyon. The motion to appoint Scott T Williams carried 4-1. S Delany voting no.

C Kenyon of McCormick Law remained at the meeting for the benefit of Council.

S Shank motioned to retain Codes Inc as zoning officer. The motion was 2<sup>nd</sup> by J Mausteller. The motion carried 4-1 with R Baker voting no.

**Minutes** - from December 7<sup>th</sup> were motioned to be approved by S Delany and 2<sup>nd</sup> by R Baker. The motion carried 4-1. B Scott voting no.

**Treasurer's Report** - Cash Disbursements and current bank and CD balances were presented by J Sholtis. S Delany motioned to accept as presented. 2<sup>nd</sup> by R Baker. The motion carried 5-0.

**New Business:**

**Participation by Telecommunication devices** – Boro Manager C Hall explained the circumstances regarding Council having remote meetings. In 2021 Council did not formally approve meeting attendance by teleconferencing and did that only as a courtesy. S Delany motioned to allow telecommunication methods for borough council meetings as long as Boro code is followed. S Shank 2<sup>nd</sup> the motion. The motion carried 5-0.

Council meeting schedule 2022 – Borough Council meetings will be held and advertised for the first Tuesday and third Thursday of each month at 6:00 at the Borough Hall (schedule attached). S Delany motioned to accept the schedule and S Shank 2<sup>nd</sup> the motion. The motion carried 6-0. L Stein now voting.

Check Signatories and payment protocols – J Sholtis presented the current protocols for accounts payable. New bank signatories will need to be established. Currently any checks over \$200, except utilities, require two signatures. B Scott made a motion for the new signatories for 2022 will be B Scott, S Delany, R Baker and J Sholtis. S Shank 2<sup>nd</sup> the motion. The motion carried 6-0.

Hire new police officer – J Dorman presented the need for another police officer due to staffing issues. S Delany motioned to advertise to hire a new part time officer David Kirkendall which may turn into a full time officer. Mr Dorman indicated that the part time hours will be reduced once another full time officer is on board. S Shank 2<sup>nd</sup> the motion. The motion carried 6-0.

Tree letter 302 S Main st – C Hall presented a letter requesting the borough to remove a damaged tree. A lengthy discussion ensued. It was agreed that the tree needs to come down for safety purposes. However if the borough chooses to cut down the tree and pay for it a present will be set. The Shade Tree commission is currently inactive. It was agreed for Council to follow the Shade Tree ordinance which is currently in place or rewrite it. Secretary J Sholtis will forward the tree ordinance to all of council to review. A decision regarding this tree has been tabled.

At 7:00 S Delany left the meeting.

Annexation MOU – borough manger C Hall updated council on the Muncy Creek Township annexation MOU. The MOU will be shared with solicitor Williams prior to any actions.

#### **Commission / board vacancies:**

Current commission vacancies were discussed. Any appointments were tabled and will be discussed at future council meetings.

Borough Manager – borough manager C Hall briefed council on future agenda protocols for agenda items and changes. Public participation was discussed. Shuttle Hill water runoff issues was discussed. It was suggested that a ordinance be developed regarding residents putting run off and sump pump water out on the street.

Solicitor – outgoing solicitor C Kenyon thanked the borough and said it has been a pleasure serving. He indicated that he will assist in a smooth transition to the new Solicitor. Manager indicated that in the future MBMA, WBRA and library minutes will be included in the council packets for review.

#### **Borough Reports:**

*Police Department* – December report attached.

*Fire Department* – November and December report attached.

*Public Works* – no written report provided.

*Streets Department* – no written report provided.

*Tax Reports* – December report attached.

*Library* – no written report provided.

Individual Council members – B Scott would like to see a streets report on a monthly basis.

R Baker motioned to adjourn. S Shank 2<sup>nd</sup> the motion.

The meeting adjourned at 8:00pm.

A Executive session was held to discuss legal matters. Council will not reconvene.

Respectfully submitted,

*Jeff Sholtis*

Borough Secretary / Treasurer