

MUNCY BOROUGH COUNCIL

January 2, 2018

The Honable Jonathan Ort called the reorganizational meeting of the Muncy Borough Council to order at 7:00 P.M. in the Borough Council Chambers with the Pledge of Allegiance.

Motion by Buzz Baker to appoint Elaine McAleer as acting secretary for the meeting was second by Bill Burns. All were in favor motion carried.

Mayor Ort administered the Oath of Office to Edward Feigles and Richard Umpstead.

Council Members present were Buzz Baker, Ed Feigles, Elaine McAleer, Rick Umpstead and Bill Burns. Absent were Linda Stein and Dana Bertin.

Staff Present: Borough Manager Bill Ramsey, Police Chief Jim Dorman and Solicitor Chris Kenyon and Treasurer Jeff Sholtis

Guest: Pat Crossley of the Williamsport Sun-Gazette and Jim Michael of Muncy Area Fire Company

Mayor Ort opened the floor for nominations.

Council President – Edward Feigles was nominated by Rick Umpstead and second by Bill Burns.

All were in Favor. Motion Carried.

Council Vice-President – Buzz Baker was nominated by Elaine McAleer and second by Bill Burns.

All were in favor. Motion Carried.

President Pro-Tem – Elaine McAleer was nominated by Ed Feigles and second by Bill Burns.

All were in favor. Motion Carried.

Ed Feigles made the **motion** to appoint Brandy Kift as *Vacancy Board Chair*. Motion was second by Bill Burns. All were in favor. Motion Carried.

Motion to table *Borough Secretary* until further research can be done was seconded by Rick Umpstead. All were in favor. Motion Carried.

Motion to appoint Elaine McAleer as *Acting Secretary* was made by Ed Feigles and second by Rick Umpstead. All were in favor motion carried.

Motion to adopt *Robert's Rule of Order* (11th Edition) was made by Ed Feigles and second by Bill Burns. All were in favor. Motion carried.

Motion to advertise to continue to hold *Borough Council Meetings* on the first Tuesday and third Thursday of each month was made by Ed Feigles and second by Bill Burns. All were in favor. Motion carried.

With the reorganization items concluded, Mayor Ort turned the meeting over to President Feigles at 7:16pm to conduct the regular business of the borough.

Minutes of December 21, 2017 were **motioned** for approval by Bill Burns and second by Elaine McAleer. All were in favor. Motion carried.

Unfinished Business

Adoption of Ordinance #541 – Amending Ordinance #476: Curfew for Juveniles

Motion to accept Ordinance #541 to define the definition of minor to read any person less than 18 years of age was made by Elaine McAleer and second by Rick Umpstead. All were in favor. Motion carried.

Treasurer Report

General Fund Disbursements – cks #5426 thru 5472 with 10 electronic transactions totally \$141,656.51.

Liquid Fuels Disbursements – ck #145 totally \$699.61.

Green Street Park Disbursements – cks# 1019 thru 1020 totally \$3,142.60.

Motion to accept all disbursements was made by Elaine McAleer and second by Bill Burns. All were in favor. Motion carried.

Motion to accept all bank balances as presented was made by Bill Burns and second by Elaine McAleer. All were in favor. Motion carried.

New Business

Collection of Real Estate Tax by Lycoming County

Motion by Rick Umpstead to accept **Resolution 2018-001** entering the borough in an agreement with the county to **provide collection of borough and county taxes**. The agreement period shall be January 1, 2018 through December 31, 2021.

Motion was second by Bill Burns. All were in favor. Motion carried. Note: The county has increase the rate of tax collection services to \$1.50 per tax bill issued.

Borough Commission and Board Vacancies

Recommendations to start to fill the vacancies will be present by the Vacancy Committee at the next meeting.

Correspondence/Announcements

Motion to accept the resignation of Karen Richards as assistant secretary was made by Elaine McAleer and second by Rick Umpstead. All were in favor. Motion carried.

A letter from Lycoming County informing council they regret not being able to support the Green Street Renovation Project grant request (Act 13) at this time.

Borough Reports

Borough Manager – Nothing New to report

Solicitor – Nothing new to report

Police Department - Report submitted. Chief Dorman noted the increase in violations from 2016 to 2017

Fire Department - Report was submitted. Re-elections took place and a list of new officers is forth coming.

Tax Collector – Report submitted

Excavation Permits – Nothing new to report

Zoning Building Codes Officers – Nothing new to report

Public Works Department – Report submitted

Entity Reports – MBMA, WBRA, Muncy Library & Lycoming/Sullivan Counties Borough's Assoc. submitted minutes.

Committee Reports – Nothing new to report

Public Participation- No comments were made

Council Members – Elaine McAleer asked on appointments of the Borough auditors, solicitor, and engineer. She also inquired on resolutions for employee shared. Bill Ramsey informed council quotes were being gathered for auditor and resolutions are being drafted for employee benefits. Both will be presented to council at the next meeting. Our current engineer is still under contract and solicitor could be done anytime.

Motion by Bill Burns to continue to retain McCormick Law Offices as Solicitor for the calendar years of 2018 & 2019 was second by Rick Umpstead. All were in favor. Motion carried.

Mayor – Mayor Ort would like council to continue to look for grants to renovate the downtown district. Bill Ramsey will get in touch with PPL to gather information on the grant they offer communities.

With no further business to discuss, **motion** to adjourn was made by Rick Umpstead at 7:55pm. All were in favor. Motion carried.

Respectfully submitted,

Elaine McAleer
Acting Secretary