Application for Subdivision or Land Development

Eight (8) copies of this completed application must be submitted, along with the fee (check payable to Muncy Borough) and all required documents and plans, to the Muncy Borough Planning Commission at least 15 days prior to its regularly scheduled meeting.

Date of application: ________________    Tax Parcel Number(s): ________________________
Landowner(s): ______________________________ Daytime Phone: (___) _____________________
Address: ___________________________________ Evening Phone: (___) _____________________

Agent (if applicable): _________________________ Phone: (___) _________________________
Address: ___________________________________ Fax or Email: _________________________

Correspondence should be sent to (check one or two): □ Landowner    □ Agent
If this application is for a re-approval, check here: □

Signature _________________________

Surveyor: _______________ Address: ____________________________ Phone: (___) ________

Engineer: _______________ Address: ____________________________ Phone: (___) ________

Number of copies of the subdivision or land development plan submitted (8 minimum): ______

Total acres: _____ Number of Proposed Lots: _____ Addition: _____ Residual Acres: _____
For each lot, list its identification number and acreage: __________________________________
______________________________________________________________________________

Proposed use of the land and/or buildings:
For land development only: Square feet of building(s) existing: _______ proposed: _________
Square feet in proposed additions(s): _______ lot area: _______
Filing fee paid: $_______     Check Number: _______    Date Paid: _____________

Please document the existing and proposed facilities below:

<table>
<thead>
<tr>
<th>What is existing on:</th>
<th>New Lot(s)</th>
<th>Remaining Land</th>
<th>What is proposed for:</th>
<th>New Lot(s)</th>
<th>Remaining Land</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public water</td>
<td>_____</td>
<td>_____</td>
<td>Public water</td>
<td>_____</td>
<td>_____</td>
</tr>
<tr>
<td>Public sewer</td>
<td>_____</td>
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<td>Public sewer</td>
<td>_____</td>
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<tr>
<td>Private well</td>
<td>_____</td>
<td>_____</td>
<td>Private well</td>
<td>_____</td>
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<tr>
<td>Private septic</td>
<td>_____</td>
<td>_____</td>
<td>Private septic</td>
<td>_____</td>
<td>_____</td>
</tr>
</tbody>
</table>

Please complete the other side of this form.
Check one: □ Sewage planning module  □ Request for planning waiver  □ Sewage permit

Date submitted: _______________ Proposed system: ______________________________

Date municipal water company letter submitted: ______________________________
Date municipal sewer company letter submitted: ______________________________

Date road profiles submitted (if applicable): ______________________________
Date cross sections submitted (if applicable): ______________________________

Have easement agreements been entered into with adjacent property owners or public utilities for water, electricity, telephone, cable, drainage, and/or access?  Yes □ No □ If so, please describe: ________________________________ Date(s) submitted: ________________________________

Filing date and identification number of any access easements: _______________ ID No.: _______________

Is there a private right-of-way use and maintenance agreement?  Yes □ No □ Date: ______________ 
Is there a stormwater management plan?  Yes □ No □ Date submitted: ________________________________

I (We) hereby certify that the information above is correct to the best of my (our) knowledge, and agree to pay all reimbursable costs and fees as stipulated in the Muncy Borough fee schedule, including fees for necessary reviews and inspections by the Muncy Borough engineer.

I (We), as a condition to final approval, give permission to members of the Muncy Borough Planning Commission to enter upon the subject property to conduct a site visit.

I (We), as a condition to final approval, agree to complete all required improvements, agree to pay all required fees, and acknowledge that no sale of lots shall take place until approval has been granted by the Muncy Borough Planning Commission. Failure to obtain final approval prior to sale or occupancy would constitute a violation of Muncy Borough’s subdivision and land development ordinance.

I (We) certify that all information contained herein is true and correct.

Landowner Signature: ______________________   Agent Signature: __________________________
Date: ______________________                     Date: __________________________

Borough Notations
Application received by ______________________ Date _______________ 30-day acceptance date _______________
Dates sent to: Borough Engineer _______________ County Planning Office _______________

Date application accepted by Muncy Planning Commission _______________ 90-day action date _______________
Tax Parcel Number confirmed _______________ Zoning Classification _______________

Site Visit Date(s) ____________________________ Floodplain Review?  Yes □ No □
Review Dates: Preliminary__________ Final__________

Approval
Date approved _______________ 90-day recording date _______________
Date recorded (by applicant) _______________ County Record Number _______________