Muncy Borough Council
Meeting Agenda Muncy
Borough Hall
Oct. 2, 2018 @ 7:00p.m.
"Lycoming County Starts Here - 1769"

Call to Order: Edward Feigles, Council President
Roll Call and Pledge of Allegiance

Guests/Public Participation:
1. The public is invited to address the Council now on any agenda item. (Mr. Feigles)
2. The Chair will entertain any requests for listed agenda item changes. (Mr. Feigles)
3. Please submit abstention memorandums to the Council Secretary at this time. (Mr. Feigles)

Minutes: Sept. 20, 2018

Treasurer's Report
4. Check Disbursements
5. Bank Balances

Old Business
6. Green Street Park Update
7. Shade Tree Commission
8. Zoning Ordinance Update

New Business:

Correspondence/Announcements:

Borough Reports:
Borough Manager:
Solicitor:
Police Chief's report:
Fire Department Report:
Tax Collector's report
Excavation Permits Zoning/Building Codes Officer
Public Works: Street's Report
Commission Reports: MBMA, WBRA, Public Library
Committee Reports
Public Participation
Individual Council
Members Mayor
Executive Session

Adjournment

Next meeting: Oct. 18, 2018 @ 7:00 p.m.

MBMA – 7:00 PM - 3rd Tuesday each month @ Boro Hall • Planning Commission –6:00 PM –2ndt Thursday each month @ Boro Hall WBRA – 6:30 PM – 3rd Wednesday each month @ WBRA office • Shade Tree Commission –8:30 AM - last Tuesday of each month @ Orlie's Deli
Historic Commission – 7:00 PM - last Thursday of each month @ Boro Hall

MUNCY BOROUGH
Check Disbursement Report
October 2, 2018

GENERAL FUND

Ck #	Date	Vendor	Memo	Amt. Pd
DC	8/31/18	Tacticalgear.com	boots, holster	152.89
EFT	9/6/18	Muncy Bank and Trust	9/6/18 payroll	16,516.80
EFT	9/6/18	Nationwide	life and disab / Aug	390.98
5824	9/6/18	Bradco Supply	bobcat parts	293.20
5825	9/6/18	DPSS	44 hours secretarial	719.25
5826	9/6/18	Ehrlich	pest control service	49.00
5827	9/6/18	Hansen Aggregates	anti-skid	49.70
5828	9/6/18	Lycoming Lawn and Garden	cut off saw repair	158.28
5829	9/6/18	Phillips Supply House	copier fees / Aug	45.50
5830	9/6/18	P P & L	boro office, traffic lights	103.00
5831	9/6/18	Your Building Centers	storm drains, safety comm	456.46
5832	9/12/18	A&A Concrete	Carpenter st bridge, ada mats, storm ditch	4,150.00
5833	9/12/18	B & W Disposal	dumpster, recycle fee / Aug	138.00
5834	9/12/18	Cintas Corp	uniforms 8/27, 9/4	170.38
5835	9/12/18	Code Inspections	variance, permit	126.00
5836	9/12/18	Elery Nau Hardware	library mold	37.47
5837	9/12/18	Network Fleet Inc	fleet admin Oct-Dec	113.70
5838	9/12/18	PSAB	web site fee 2019	464.00
5839	9/12/18	Sun-Gazette	planning comm mtg adv	67.82
5840	9/12/18	Tractor Supply	floor jack	29.99
5841	9/12/18	Witmer Public Safety	police badges, hats	177.80
DC	9/12/18	Postmaster - Muncy	postage	5.68
EFT	9/18/18	Muncy Bank and Trust	9/20 payroll	15,145.86
5842	9/18/18	void		
5843	9/19/18	A&A Concrete	green st bridge repairs	4,275.00
5844	9/19/18	AT&T	wireless service / Sept	455.08
5845	9/19/18	Bradco Supply	street sings, raincoat	408.13
5846	9/19/18	Deihl Vault and Precast	storm sewer box Charles road	655.00
5847	9/19/18	Kaplan Barrels	8 steel trash barrels	120.00
5848	9/19/18	Muncy Area Vol Fire Co #39	foreign fore relief funds 2018	11,219.65
5849	9/19/18	NAPA Hardware	oil and filters	145.58
5850	9/19/18	Petty Cash	petty cash thru 9/13	43.54
5851	9/19/18	Phillips Supply House	copier fees, overage	59.77
5852	9/19/18	Superior Plus Energy	280 gallons gasoline	692.43
5853	9/19/18	Windstream	phone service / Aug	556.79

Ck #	Date	Vendor	Memo	Amt. Pd
5854	9/19/18	Witmer Public Safety	ammunition	291.00
DC	9/19/18	The UPS Store	postage old pd body cams	170.52
5855	9/20/18	Benecon Group	health ins / Oct	10,561.92
5856	9/20/18	Brelsford Motors	cam shaft sensor F-350 truck	206.99
5857	9/20/18	Central Equipment Co	marking flags	14.00
5858	9/20/18	Cintas Corp	uniforms 9/10, 9/17	170.38
5859	9/20/18	J Howard Langdon	zoning hearings Jones, Foltz	1,095.98
5860	9/20/18	Lycoming Burial Vault Co	storm inlet box 26 S Market	388.00
5861	9/20/18	Lycoming Lawn and Garden	mower part	34.14
5862	9/20/18	McCormick Law Firm	prof services, meeting / Aug	1,481.62
5863	9/20/18	Muncy Vol Fire Co #39	stipend 4th qtr	10,750.00
5864	9/20/18	Nesco Resources	57 hours secretarial	941.19
5865	9/20/18	Old Dominion Brush Co	street sweeper motor etc	2,515.62
5866	9/20/18	P P & L	street lights, club house	2,544.00
5867	9/20/18	R/W Connection	street sweeper hoses	113.20
5868	9/20/18	Rick Umpstead	boot allowance 2018	249.95
5869	9/20/18	Sam's Club	batteries, paper towels	95.86
EFT	9/21/18	Muncy Bank and Trust	10/4 payroll	15,000.00
			GENERAL TOTAL	104,817.10

GREEN ST PARK

EQUIPMENT

EMERGENCY

boromanager@muncyboro.org

From: Michael/Elaine McAleer [mmemkmem@aol.com]
Sent: Friday, September 28, 2018 6:52 PM
To: muncyboromanager@comcast.net
Subject: grant

Bill,
I have most of the changes done for the grant. I am going to wait until I come back to submitted it. I hoping that will put our request back front and center.
Elaine

Beckoning Cat Project
1417 E. Third Street
Williamsport, PA 17701

570-505-1473

SEP 24 2018

September 18, 2018

Muncy Borough
14 N. Washington Street
Muncy, PA 17756

Dear borough officials:

I am writing as a follow up to our August 9, 2018 letter regarding our Compassionate Communities program.

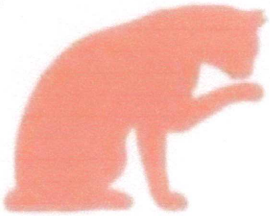
To date, we have not had a positive response from you and wanted to let you know that we have had contact from borough residents asking about your participation. While I understand that budget constraints often dictate decisions with new program, we would still like to talk with you about the program and how your community can benefit.

Picture Rocks and Montgomery boroughs have recently decided to participate in the program as they realize the benefit to their community and its residents.

If you would like to talk to me more about this or have any questions, please feel free to contact me. Thank you for your consideration.

Sincerely,

Kerry L. Perry



ABOUT TRAP–NEUTER–RETURN (TNR)

the **PROBLEM...** It's estimated that tens of millions of feral and stray cats freely roam the streets of the United States and breed rapidly. Two cats and their offspring can produce over 2 MILLION cats in 8 years!

Doing nothing and using ineffective approaches have resulted in the current overpopulation problem. Trying to rescue the feral cats and find homes is impossible given their limited socialization. Removing or relocating all of the feral cats invites new unneutered cats to move in and the cycle of reproduction starts again.

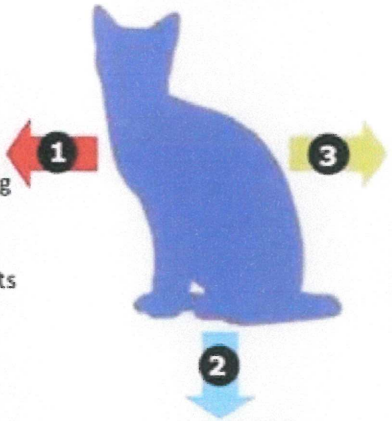
the **SOLUTION...**

Trap-Neuter-Return (TNR) is the only method proven to be humane and effective in controlling free-roaming cat population growth. TNR is about:

- Population control and **permanently reducing** the number of cats in an area
- Lowering cat intake into shelters, thereby **lowering shelter euthanasia rates**
- **Reducing the spread of disease**
- The returned, spayed/neutered colony **guards its territory,** discouraging unneutered cats from moving in and beginning the cycle of overpopulation anew

TRAP

After adequate preparations, including educating the community about the TNR process, colony cats are trapped using humane traps.



RETURN

After recovery from surgery, feral cats are returned to where they were trapped and are supplied with ongoing access to food and fresh water.

NEUTER

The captured cats are brought in their traps to a spay/neuter provider. Typically, TNR programs also provide vaccinations against certain diseases, like rabies.

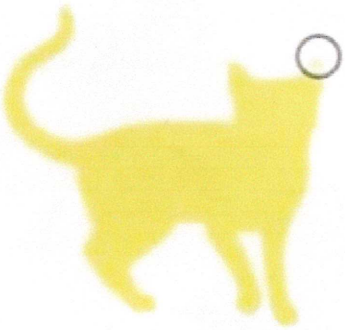
What's the difference?

STRAY CAT

A tame cat who has become lost or has been abandoned; she has been socialized to people at some point in her life.

FERAL CAT

A cat who has little contact with humans, is fearful of people and usually lives on her own outdoors.



EAR TIPPING

Ear tipping is the universal sign of a neutered feral cat. The procedure involves removing about ¼" off the tip of the cat's ear while the cat is anesthetized for spaying/neutering; healing is rapid. The mark will help prevent unnecessary surgery, confinement, or euthanasia.

TNR is endorsed by:

National Animal Control Assoc.

The Humane Society of the US

ASPCA

American Animal Hospital Assoc.

The Assoc. of Shelter Veterinarians

Alley Cat Allies

Best Friends Animals Society

PetsMart Charities and Petco Foundation

Locally:

Clinton County SPCA

S.U.N. Pets

PA Pets

Animal Care Sanctuary

Beckoning Cat Project

Danville SPCA

We are inviting our local communities to be part of the solution through our Compassionate Communities program.

Beckoning Cat Project
1417 E. Third Street
Williamsport, PA 17701
570-505-1473

MUNCY BOROUGH POLICE DEPARTMENT

14 North WashingtonStreet
Muncy, PA 17756

MAYOR Jonathan Ort *Chief James W. Dorman*

	July	Aug.	Sept.	Oct.	Nov.	Dec.	6MTH SUMMARY	6mth 07 to 12	YEAR 2018
Alarm Burglar and Robbery	0	0	0						
Animal	3	2	4						
Assault	0	0	0						
Ambulance Assist	7	6	7						
Assist other Agency	17	13	9						
Assist Public	5	8	3						
Burglary	0	1	0						
Check Offenses	0	0	0						
Criminal Mischief	1	4	0						
Custody	1	0	0						
Disorderly Conduct	2	1	7						
Disturbance Domestic/Other	5	1	0						
Drug Offenses	0	3	0						
Drunkenness	1	1	1						
DUI	0	1	2						
Fires/Undetermined	0	0	0						
Forgery	2	0	0						
Harassment/Stalking	2	2	4						
Liquor Law	0	0	0						
Missing Person	1	0	0						
MVA Non Reportable	1	0	2						
MVA Reportable	2	0	0						
Ordinance Violations	0	0	0						
Police Misc	6	5	10						
Property Found, lost or mislaid	1	0	1						
Road & Driving Laws	26	18	20						
Sex Offenses	0	0	1						
Sus. Noise, Pers/veh	2	3	5						
Theft	2	4	2						
Trespass	0	0	0						
Warrants Service	1	0	2						
Citations									
Traffic	67	29	22						
Non Traffic	4	4	2						
Ordinance	0	0	0						
Total Incidents	88	73	80						
Total Citations	71	33	24						
Total	159	106	104						
Mileage:									
126 (2016) Ford	1,205	895	724						
127 (2009) Tahoe	1,709	1,609	1,178						
128 (2013) Ford	56	210	327						
TOTAL	2,970	2,714	2,229						
	Chief	William	Delp	Moyer	Flewelling		Kontz		
Citations issued by Officer	1	0	18	0	0		3		

Muncy Area Volunteer Fire Company

35 South Main Street
Muncy, PA 17756
Phone: 570-546-3000 Fax: 570-546-3307

The following report is generated from Sept 2018

	Muncy Borough	Muncy Creek Twp.	Moreland Twp.	Anthony Twp.	Other	Total By Incident
Box Alarm	2	0	0	0	0	2
Working Fire	0	0	1	0	1	2
Tactical Alarm	0	0	0	0	0	0
Vehicle Accidents	2	3	0	0	1	6
Still Alarms	4	7	1	0	0	12
Ambulance	10	36	2	0	23	71
Totals By Municipality	18	46	4	0	25	93

Submitted by: James Michael Date 10/02/2018

Muncy Area Volunteer Fire Company

35 South Main Street
Muncy, PA 17756
Phone: 570-546-3000 Fax: 570-546-3307

The following report is generated from August of 2018

	Muncy Borough	Muncy Creek Twp.	Moreland Twp.	Anthony Twp.	Other	Total By Incident
Box Alarm	o	1	0	0	0	1
Working Fire	0	0	0	0	0	0
Tactical Alarm	0	0	1	0	4	5
Vehicle Accidents	0	1	0	o	0	1
Still Alarms	3	8	0	0	0	11
Ambulance	16	30	1	1	19	67
Totals By Municipality	19	40	2	1	23	85

Submitted by: James Michael Date 9/05/2018

Muncy Borough

Street Dept.

September 2018

A&A Concrete Specialties installed new sidewalk on west side of Carpenter St. bridge.

Picked up trash, mowed grass, ran street sweeper and checked streets daily for problems. Phone calls to various contractors as needed.

Installed No Parking signs, made and installed covers for manholes and drains for Hammaker East to apply modified seal coating on W. Penn St. on September 5.

Make up monthly fuel usage report and send copy to office.

Did various repairs on borough equipment.

John did quarterly readings for Water Dept.

Assisted WBRA repair broken sewer at Green Alley.

Inspected WBRA emergency excavation at 200 block S. Market St.

Leece' Electric did annual inspection on traffic signals at Main & Water and Main & Penn on Sept. 14.

Set up signs and barricades for Corvette Show and Fall Festival.

Prepared zoning signs.

Rick, John and Ed attended LTAP class at Woodward Twp. for Asphalt Roads Common Maintenance Problems on Sept. 18. Craig refused to go.

Started to put stone on shoulder of Pool Alley. Needs more work.

Worked with Muncy Creek Twp. cleaning the ditches on Old Glade Run Road.

Attend employee safety meeting and Tree Commission meeting.

Charles Construction Co. started paving contract.

Preparation work for installing six new signs.

Marked or cleared 18 PA-1 calls.

Miscellaneous work as needed.

RECEIVED
SEP 13 2018

MUNCY PUBLIC LIBRARY
BOARD OF TRUSTEES
AUGUST 21, 2018

The August meeting of the Board of Trustees was called to order on Tuesday August 21, 2018 at 7:00 PM in the Community Room of the library. Board members present were Evelyn Derrick, Bill Ring, Diane Schneck and Mary Ann Way. Absent members were Nichole Coppes, Amy Fry and Mike McAleer. Also present were Library Director Crystal Millard and Director of Operations Linda Strausser.

The July minutes were reviewed and approved (motion by Schneck, second by Ring, passed 4-0).

The July financial reports were reviewed and approved (motion by Way, second by Ring, passed 4-0).

Crystal reported that the Girl Scouts have approached her about having their Stem-mobile programs here in September and November.

The summer reading program officially ends next week and has been well received.

Linda reports that the new alarm system has been installed and is functioning.

She is looking into a dehumidifier for downstairs and feels that a wall mounted unit that will be out of reach for the young patrons in that area is a good possibility and not too costly.

The table upstairs still needs to be repaired and we may use sawhorses as a temporary fix.

Linda gave a bingo update and we then talked to Amy by phone for further details.

Our next meeting will be on the regularly scheduled second Tuesday of September which is September 11th. HOWEVER, THE TIME FOR THIS MEETING IS 6:30 TO ALLOW TIME FOR JASON McCAHAN TO MEET WITH US AND FOR US TO FINALIZE PLANS FOR THE BINGO EVENT.

Respectfully submitted,

Mary Ann Way
Secretary

MUNCY BOROUGH COUNCIL
September 20, 2018

The meeting of the Muncy Borough Council was called to order in the Borough Council Chambers at 7:00 P.M. by President Ed Feigles. Followed by the Pledge of Allegiance.

Council Members present were Ed Feigles, Elaine McAleer, Rick Umpstead, Linda Stein, and Dana Bertin (7:10) Absent Buzz Baker, Bill Burns and Mayor Jon Ort.

Staff Present: Police Chief Jim Dorman, Borough Manger Bill Ramsey

Guest: Resident Bob Shaffer, Jim Michael representing Muncy Area Fire Company

Minutes of September 4, 2018 were **motioned** for approval by Ed Feigles and second by Rick Umpstead. Motion passed 3-1 with Linda Stein voting nay and Dana Bertin not yet present.

Old Business

Demolition Ordinance

Solicitor is ready to present. Linda Stein will get her recommendations to Bill Ramsey to forward to our solicitor.

Green Street Park Project

HRG Engineering has submitted an additional Authorization for Consulting Services. **Motion** by Elaine McAleer to have the Borough Manager sign and return the supplement for additional services. Motion second by Ed Feigles. All were in favor. Motion carried. The Recreation Committee will review the addition expenses.

Representatives from the First Community Foundation Partnership did a site visit on Tuesday, September 18, 2018. The visit was the next step in obtaining the unrestricted grant the committee submitted.

Muncy Area Fire Company

Motion to have the Borough Manger issue a letter to the county authorizing the fire chief to sign the box cards for the fire company was made by Ed Feigles and second by Dana Bertin. All were in favor. Motion carried.

Motion to allow the Fire police to assist with the 2018 Countywide Veterans Parade in November was made by Ed Feigles and second by Dana Bertin. All were in favor. Motion carried.

The Fire Company also took care of cleaning out the Little League dugouts at Green Street Park after the recent heavy rains/flooding.

New Business

2017 Budget Carryover

The Finance Committee will make transfer recommendations shortly.

September Flood Update.

The September rains were kinder then previous months. There was no structural threats to report.

Rep. Everett, DEP Director and five PennDot representatives met with borough staff to tour Glade Run. It was stressed to PennDot a larger bridge is needed on Water Street. It also looks as though the borough maybe able to partner with DEP for future projects.

A preliminary hydro modeling of Glade Run has been received from the county. A final review should be available mid to late October.

Jerry Stauffer

Motion by Elaine McAleer to accept with regret Jerry Stauffer's letter of resignation as water meter reader. Motion was second by Ed Feigles. All were in favor. Motion carried. **Motion** by Rick Umpstead to purchase a gift card for $50 as a thank you was second by Dana Bertin. All were in favor. Motion carried.

2018 Halloween – Trick -or-Treat

Motion from Rick Umpstead to hold Trick-or-Treat on October 31st from 6 to 8 pm was second by Dana Bertin. All were in favor. Motion carried. Bill Ramsey will contact the Business Association to see if they will continue to sponsor the parade.

Police Body Camera

Motion by Rick Umpstead for Chief Dorman to continue to research body cameras with in house storage capabilities. Once satisfied, purchase (up to $3,500.00) the equipment (hard drive and four cameras). Motion was second by Linda Stein. All were in favor. Motion carried. This equipment will be purchased from the equipment fund.

With no further business to discuss, **motion** to adjourn was made by Dana Bertin at 7:45 pm. All were in favor. Motion carried

Council entered into a work session to discuss the future zoning ordinance changes. No action was taken.

Respectfully submitted,
Elaine McAleer
Acting Secretary

Meeting Minutes of August 8, 2018

The Public Meeting was called to order by Ed Shrimp at 6:30pm.

Roll Call: Present: Ed Shrimp, Lynn Crist, Chuck Leonard, Leon Liggitt, Teri Snyder, Bill Ramsey and Dick Miller.

Absent: Dave Eakin

Pledge of Allegiance.

Guests: Eric Moore, Executive Director; Tara Rall, WBRA Admin. Coordinator; John Karchiner, WBRA Finance; Dale and Sandy Wise, 6500 Rt. 15 Hwy, Montgomery; Ruth Little, 63 Warren Street, Montgomery; Dave Walters of Larson Design; Jonathan Dewald, Solicitor

Public Comment: Dale and Sandy Wise of 6500 Rt. 15 Hwy, Montgomery addressed the Board regarding a portion of their property that was accessed (per easement) to connect the sewer line to the golf course, as part of the Rte. 15 project. Restoration of their property was not done to their satisfaction. The Wise's provided photographs of standing water, large ruts left in the ground, as well as large amounts of back fill that has since washed away from the recent heavy rains. Eric Moore, Dick Miller and Dave Walters will meet with the Wises on Monday afternoon to inspect the property.

Ruth Little of 63 Warren Street, Montgomery addressed the Board regarding a disconnection letter she received for her property at 53 School Road, Montgomery. Eric Moore explained that there are no "inactive" accounts under WBRA's rules and enforcement was beginning as of this month. Property owners can either elect to have their service disconnected or pay the monthly $55 sewer fee. Any property owner who wants to disconnect from the sewer will have to pay a tapping fee (currently $2,900) to be hooked back up in the future.

Approval of Minutes: Motion to approve meeting minutes of July 11, 2018 approved by Leon Liggitt. Second by Teri Snyder. All were in favor. Motion passed.

Approval of Bills/Treasurer Report: **Motion** to accept Bills/Treasurer's Report for July 2018 made by Dick Miller. Second by Lynn Crist. All were in favor. Motion passed.

Old Business

Route 15 update: The County is still waiting for word on the RCAP Grant. Eric requested the Finance Committee meet start discussions regarding sewer options for Rte. 15 in 2020. The Board decided to meet on August 28th to discuss.

Doug Keith Report: The Board reviewed the completed report prepared by Doug Keith that included a review of WBRA's financial management with recommendations for changes.

New Business

Sheriff Sales: The Board reviewed a list of properties that WBRA may be forced to begin sheriff sale proceedings in 2019. Security upgrades to the lobby will be discussed, added to the budget and renovations made prior to sheriff sale notices going out in 2019.

2017 Audit: The Board reviewed and approved the 2017 Audit report.

Water System: **Motion** to approve $3,500 to hire a consultant to develop "ballpark" costs to lease the water system was made by Teri Snyder. Second by Lynn Crist. All were in favor. Motion passed.

Flooding: Eric provided an update to the Board on the recent flooding caused by heavy rains over the past two weeks. There was extensive overtime due to flooded sanitary systems throughout the boros and townships.

Dump Truck: There is currently a dump truck for sale for $10,000. If purchased, it would be in rotation with the dump truck WBRA currently has. **Motion** to authorize the purchase of a dump truck by Chuck Leonard. Second by Leon Liggitt. All were in favor. Motion passed.

405 at LeClerc: Due to sewer flow into the system from the prison (SCI-Muncy), LeClerc's sewer was backing up. WBRA ran trucks during the storms to keep collecting the sewer water for LeClerc to remain open, and to prevent an overflow at the Adam's Creek Pump Station.

With no further business to conduct, **Motion** made by Dick Miller to adjourn the meeting at 7:36 pm. Second by Chuck Leonard. All were in favor. Motion passed.

Certified as Approved Meeting Minutes of the WBRA: William R Ramsey

Meeting Minutes of August 28, 2018

The Public Meeting was called to order by Ed Shrimp at 6:30pm.

Roll Call: Present: Ed Shrimp, Lynn Crist, Leon Liggitt, Teri Snyder and Dick Miller.

Absent: Dave Eakin, Chuck Leonard and Bill Ramsey

Pledge of Allegiance.

Guests: Eric Moore, Executive Director; Tara Rall, WBRA Admin. Coordinator; John Karchiner, WBRA Finance; Alyssa Henry, WBRA

Public Comment: None

Approval of Minutes: Available at next meeting

Approval of Bills/Treasurer Report: John Karichner presented the Board with a new condensed version of the monthly Treasurer's Report. The Board compared by versions and agreed to use the condensed version for the remainder of the year and to readdress the report in December.

Old Business

Route 15 update: Eric Moore presented the Board with information and discussions on future sewer and water projects along Route 15, pending available funding.

Sheriff Sales: The Board approved WBRA to begin Sheriff Sale proceedings in 2019 for properties that have accumulated liens, resulting in excessively high balances, for unpaid sewer accounts.

E. Houston update: WBRA will begin the process of installing a new water line along E. Houston in September. Work will be performed in sections and paving will take place as each section is complete. **Motion** to make expenditures necessary to carry out the water line project on E. Houston by Leon Liggitt. Second made by Lynn Crist. All were in favor. Motion passed.

With no further business to conduct, **Motion** made by Teri Snyder to adjourn the meeting at 8:05 pm. Second by Dick Miller. All were in favor. Motion passed.

Certified as Approved Meeting Minutes of the WBRA: William R Ramsey

MBMA Meeting Minutes

Muncy Borough Hall

August 21, 2018

Open meeting at 7:00 p.m. Roll call / Guests

Present: Chairman E. Breon, C. Leonard, D. Edkin, J. Whitaker, M. McAleer, W. McPheron.
Absent: Carolyn Phillips.
Guests: W. Ramsey, A. Henry, E. Moore,R. Kerns, Attorney Jon DeWald, Josh Gardner, Jeff, Sholtis

Recognition of Citizens: Josh Gardner addressed the board re: provisional approval to complete the first phase of the proposed Andritz Water Line Project (installation of a Tap Point on Penn Street) in order to precede the Borough's planned paving and sealcoating programs. Motion was made by C. Leonard and seconded by W. McPheron, and then passed by a vote of 5-0 with 1 abstention. The MOU will be reviewed by lawyers for both sides.

Approval of July 17, 2018 Minutes:

1st: M. McAleer *2nd: W. McPheron* *Vote: 6-0*

Water Bills:

1. WBRA invoice dated 8/3/2018 for water services from 7/02/18 – 7/29/18 totaling **$9,966.00**

   1st: W. McPheron *2nd: D. Edkin* *Vote: 6-0*

2. WBRA invoice dated 8/3/18 for expense reimbursements totaling **$3,949.82**

   1st M. McAleer *2nd C. Leonard* *Vote: 6-0*

3. Muncy Boro Water Wages payroll dated 7/26/18 totaling **$1,900.60**

   1st W. Mc Pheron *2nd: D. Edkin* *Vote: 6-0*

4. Muncy Boro Water Wages payroll dated 8/9/18 totaling **$1,300.60**

   1st: C. Leonard *2nd: W. McPheron* *Vote: 6-0*

5. Entech invoice dated 7/21/18 for Misc. Engineering Services (General) from May 26, 2018 to June 29, 2018 totaling **$2,320.00**

   1st W. McPheron *2nd J. Whitaker* *Vote: 6-0*

6. Entech invoice dated 7/21/18 for Professional Services (Water System Upgrade Construction) from May 26, 2018 to June 29, 2018 totaling **$12,618.45**

   1st W. McPheron *2nd C. Leonard* *Vote: 6-0*

Next meeting: September 18, 2018

7. Entech invoice dated 8/20/18 for Communication and coordination with T-Mobile (Antenna) and solicitor from June 30, 2018 to July 27, 2018 totaling **$1,051.25**

1st: D. Edkin 2nd: J. Whitaker Vote: 6-0

8. Entech invoice dated 8/20/18 for Water System Upgrade Construction from June 30, 2018 to July 27, 2018 totaling **$4,250.00**

1st: M. McAleer 2nd: J. Whitaker Vote: 6-0

9. Entech invoice dated 8/20/18 for Well #8 Quality Investigation from June 30, 2018 to July 27, 2018 totaling **$268.75**

1st: C. Leonard 2nd: W. McPheron Vote: 6-0

10. Phoenix Fabricators invoice dated 8/20/18 for Pay Application #11 (Construction) totaling **$49,000.00**

1st: D. Edkin 2nd: C. Leonard Vote: 6-0

11. Eichelbergers, Inc. invoice dated 7/31/2018 for Well #5 Replacement of Submersible Motor totaling **$6,901.34**

1st C. Leonard 2nd W. McPheron Vote: 6-0

12. McNerney, Page,Vanderlin & Hall, Attorneys invoice dated 7/16/2018 for T-Mobile Lease communications (Antenna) from 6/11/2018 to 6/26/2018 totaling **$930.00**

1st M. McAleer 2nd J. Whitaker Vote: 6-0

Treasurer Reports:

1. a) Check Disbursement Report

Water Fund
Approval of Checks #3818 – 3835 totaling **$23,740.70**

1st: C. Leonard 2nd: M. McAleer Vote: 6-0

Construction Account
Approval of checks #171-#173 and one EFT totaling **$83,937.42**

1st: *C. Leonard* *2nd:* *W. McPheron* *Vote:* *6-0*

WT Antenna Account
Approval of checks #242-243 totaling **$3,250.00**

1st: W. McPheron *2nd:* M. McAleer *Vote:* 6-0

2. Bank Balances – see attached report

Unfinished Business:

1. Andritz Water Line Update - Joshua Gardner presenting (See Page 1 notes and attached documents)

2. Data Papers Account Update – Action: Propose a bill waiver in exchange for the easement. A motion was made to authorize the operator to approach Data Papers with the indication that they must replace the meter pit. Then in exchange for the easement for the water line the authority may waive the overdue water bill.
1st: J. Whitaker 2nd: W. McPheron Vote: 6-0

3. Hulls Landing Update – Conversation is ongoing. The recent flooding has delayed negotiations. E. Moore will attempt to meet again with the parties.

New Business:

Entech/Tank Projects: Discussion of T-Mobile Lease negotiations. A. Henry will follow up researching alternate wireless providers.

WBRA Items: See attached report from Alyssa Henry.
Specific motion re: 317 Carpenter Street delinquent MBMA account of approximately $2,700. At this point the water is turned off. C. Leonard moved that Codes be informed, then wait 30 days, then put a lien on the property. Once the property is liened, the water will be turned back on. It was seconded by J. Whitaker. The motion carried with a 6-0 vote.

Communications:

1. Letter from Richard Vilello re: 2017 Report of Municipal Authorities (DCED-CLGS-04) attached. Carried over to next month's meeting.

Meeting Closed at 9:05 pm.