

Muncy Borough Council Meeting Minutes

October 3, 2017

The Muncy Borough Council met at its regular meeting at the Muncy Borough building with the following members present: President Richard Baker, Dana Bertin, Ed Feigles, Elaine McAleer and Karen Richards. Linda Stein and Matilda Noviello were absent. Mayor Jon Ort was present.

Staff/Borough Officials present: Solicitor, Chris Kenyon, Borough Manager, Bill Ramsey, Police Chief Jim Dorman, Fire Chief 39 Jim Michael and Fire Chief 1-39 Scott Delaney, Treasurer, Jeff Sholtis and Streets Department Worker, Rick Umpstead.

Guests: See Sign-In Sheet

President Baker called the meeting to order at 7:00pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION

There were no public comments.

MINUTES

E. Feigles motioned to approve the minutes of the September 21st meeting, as presented. E. McAleer seconded and motion passed 5-0.

BOROUGH REPORTS

Muncy Area Volunteer Fire Department Report

Chief Jim Michael requested council approval for the fire police to work the Homecoming Parade. E. McAleer motioned approval to do so. E. Feigles seconded and motion passed 6-0.

Chief Michael reported that the state grants for fire and EMT have been approved.

UNFINISHED BUSINESS

Muncy Resiliency Project Update - Nothing to report.

Floodplain Housing Remediation Program - Nothing to report

Wireless Ordinance

Solicitor Kenyon has the first draft of the ordinance, as prepared by the Cohen Law Group, as well as the comments for modifications to that first draft. He will prepare a second draft incorporating those comments and present it to council. He will also contact the Cohen Law Group for guidance on the location and number of streets that should be named as "permitted" for wireless towers and antennas. A tentative list has been prepared for consideration.

Resilient Neighbors Network

Borough Manager Ramsey participated in his first monthly conference call on September 22.

TREASURER'S REPORT

General Fund - E. Feigles motioned to approve checks 5290 through 5331, three (3) Electronic Funds Transfers and one (1) Debit Charge for a total of \$58,395.19. K. Richards seconded and motion passed 5-0.

Liquid Fuels Fund - E. McAleer motioned to approve check #141, payable to Leslie Hauck Construction and check #142, voided for a total of \$17,274.00. E. Feigles seconded and motion passed 5-0.

Green Street Park Fund - E. McAleer motioned to approve checks #1011, payable to Lycoming County Conservation and #1012, payable to HRG Engineering for a total of \$6,347.00. E. Feigles seconded. K. Richards questioned what were "GSP review and enhancements". B. Ramsey explained that "GSP" was Green Street Park and the review and enhancements were related to the preparation and submission of the DEP 105 Permit. Motion passed 5-0.

Shade Tree Fund - K. Richards motioned to approve check #219, payable to Fort Muncy Garden Center in the amount of \$285.00 for two (2) shade trees. E. Feigles seconded and motion passed 5-0.

Bank Balances - E. McAleer motioned to approve all bank balances as presented. E. Feigles seconded and motioned passed 5-0.

NEW BUSINESS

Josh Drusbach Resignation (part-time MPD Officer)— E. McAleer motioned to accept Officer's Drusbach's resignation effective immediately. E. Feigles seconded and motioned passed 5-0.

CORRESPONDENCE

Kelley Race, TRC (environmental engineering firm) has been notified that a poster submitted by TRC has been selected to be a part of the Brownfields 2017 Poster Gallery during the National Brownfields Training Conference. The poster is entitled: "Muncy - Moving From Planning to Action: Creating a Resilient Community".

BOROUGH REPORTS

Borough Manager - Nothing to report.

Solicitor - The solicitor informed council of a recent court decision that affects enforcement of the International Property Maintenance Code. Courts have determined that municipalities can only enforce the version of the IPMC that it adopted. In the case of Muncy Borough that limits the borough to only enforcing the 2012 version of the IPMC. The balance of his report will be provided in Executive Session as it relates to real estate and possible litigation.

Police Chief - No report provided.

Fire Chief - The Fire Company responded to twenty (20) incidents; of which fourteen (14) were ambulance calls, two (2) were box alarms, two (2) were vehicle accidents and four (4) were still alarms.

Tax Collector's Report - Through October 2, 2017, Muncy Borough has collected \$480,648.44 in Real Estate Taxes. This is 99.1% of the projected total. It has also collected \$211,223.58 in Personal Income Taxes. This is 86.2% of the projected total.

Excavation Permits - None to report.

Zoning/Building Codes Officer -

IPMC Violations

Ann M. and Cory J. Robbins, 7301 SW Lee Blvd., Apt 414, Lawton, OK violations for Section 302.4 Weeds and 308.1 Rubbish and Garbage at 204 N Market Street.

Brent M. and Linda I. Backhus, 489 Bayard St., South Williamsport, PA violations for Section 302.4 Weeds and 308.1 Rubbish and Garbage at 145 W. Water Street.

Michael Bitler, 307 Charles Rd., Muncy, PA violations for Section 303.1 Swimming Pools and 303.2 Enclosures at 307 Charles Road.

Construction Permits

Kristin Bouch, 504 S. Market Street, Muncy PA to change a window to a door and adding on to an existing deck at the rear of the property. Fee Paid - \$204.00.

Michael A. Fornwalt, 414 S. Washington Street, Muncy, PA to install a fence surrounding property. Fee Paid - \$40.00

Muncy Baptist Church, 20 W. Penn Street, Muncy PA to add two (2) accessible restrooms and two (2) sinks in the basement kitchen area. Fee Paid - \$439.00

Certificates of Compliance

John and Sonya Hipple, 12 S. Washington Street, Muncy, PA for installation of fence.

Cameron and Melissa Sones, 410 S. Main Street, Muncy, PA for enlarging deck.

Streets Report - The Streets Department worked with Ed Feigles on flood mapping, assisted WBRA with the installation of water and sewer lines in Green Street Park, signed four excavation permits, inspected excavation for sewer lateral at Sherman Street, as well as other activities included in the report.

Commission Reports - Minutes attached.

EXECUTIVE SESSION - President Baker announced an Executive Session requested by the Solicitor to discuss real estate and litigation.

ADJOURNMENT

Having no further business to conduct, D. Bertin motioned to adjourn the meeting at 7:45 PM.

E. Feigles seconded and motion passed 5-0.

Respectfully submitted,



Karen A. Richards
Assistant Secretary