



MINUTES OF THE MUNCY BOROUGH COUNCIL MEETING

MARCH 16, 2017

The Muncy Borough Council met for its regular meeting at the Muncy Borough Building with the following members present: Vice President Matilda Noviello, Ed Feigles, Elaine McAleer, Karen Richards and Linda Stein. President Richard Baker and Dana Bertin were absent. Mayor Jon Ort was also present.

Staff Present: Borough Manager, Bill Ramsey
Chief of Police, James Dorman

Guests/Residents: Pat Crossley, Williamsport Sun-Gazette
Josh Schnitzlein, Lycoming County, Hazard Mitigation Planner
William Scott, PE CME, Bassett Engineering (Muncy Resident)

Elaine McAleer, President Pro-Tem called the meeting to order at 7 p.m., followed by the Pledge of Allegiance. Vice President Matilda Noviello arrived at 7:04 p.m. and presided for the remainder of the meeting.

MINUTES: March 7, 2017

E. McAleer motioned to approve the minutes as presented. E. Feigles seconded and motion passed 5-0.

UNFINISHED BUSINESS:

- 1, Municipal Engineer Search: B. Ramsey recommended that council select HRG, Inc. as the Municipal Engineer. E. Feigles motioned to appoint, by Resolution, HRG, Inc. as the Municipal Engineer. L. Stein seconded and motion passed 4-1 with M. Noviello voting no.

NEW BUSINESS:

There was no new business to conduct.

CORRESPONDENCE:

The West Branch Council of Governments invited Muncy to attend its 18th Annual West Branch COG Equipment Show and Training Day to be held at the Lycoming County Fairgrounds on Wednesday, May 17, 2017.

BOROUGH REPORTS:

Borough Manager: B. Ramsey reported that Muncy Borough utilized a WBRA truck with plow and one worker as well as a dump truck and two workers to assist the borough in the snow clean-up. WBRA will invoice for this equipment and manpower.



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Fire Chief's Report: Jimmy Michaels reported that the Fire Company has just completed the process for its ISO rating. It is currently 5 and if it can be reduced to 4 or less, residents can see a discount on their property hazard insurance. The rating will be released in three to four months. The Fire Company has also entered into a mutual aid agreement with the Warrior Run Fire Company and expects to be working more closely with them. The Fire Company has purchased a tanker fire apparatus equipment of which they expect to take delivery in one year. There was a question regarding permits for recreational fires. Some permit applications, originally submitted to the borough in October, have just been received by the Fire Company. While those applications are dated for 2016, they will receive permits for 2017.

EXECUTIVE SESSION:

Vice President Noviello announced that there will be an Executive Session for personnel immediately following the meeting. There will be no vote taken.

ADJOURNMENT:

Having no further business to conduct, E. McAleer motioned to adjourn the meeting at 7:45 p.m. L. Stein seconded and the motion passed 5-0.

Respectfully submitted,

Karen A. Richards

Karen A. Richards Assistant Secretary



SUMMARY OF WORKSHOP SESSION

March 16, 2017

FLOOD MITIGATION INITIATIVES

Josh Schnitzlein, Hazard Mitigation Planner for Lycoming County presented information regarding a Flood Mitigation initiative for Muncy Borough, managed by the Lycoming County Planning Department. He discussed that Lycoming County has received a \$1.6 M grant from PHARE for residential property mitigation for properties located in the flood plain. After deducting the county's administrative fee, there will be \$1.4 M available to assist home owners. A contract with Stahl-Schaeffer Engineering has been approved by the County Commissioners.

This initiative is directed toward filling in basements in flood prone areas of the borough, with an anticipated cost of \$31,000 per property. The primary target is those properties where utilities have already been removed from the basement. There are income requirements. The county will host an informational meeting at the end of April so that residents can determine if they are interested in this initiative and to complete the necessary intake forms, etc.

J. Schnitzlein also discussed another grant-funded opportunity to raise some properties. There is approximately \$500,000 for this initiative. This effort will begin later this year or early 2018.

WORKSHOP TOPICS FOR 2017

- Economic Development Authority
- Emergency Operations Management Plan - Review and Update
- Insurance Review
- Comprehensive Plan Review (for future adoption)
- Update on Zoning Ordinance Revision (June)
- Possible Tax Increase in Personal Income Tax and/or Real Estate Tax (September)
- Budget - 2018 (September through November)

The Workshop Topic for April will be an Economic Development Authority (EDA). Borough Solicitor C. Kenyon prepared information on the process to create an authority which was distributed to council. Individuals who may be interested in serving on an EDA will be invited and encouraged to attend this workshop meeting.