

MUNCY BOROUGH COUNCIL MINUTES
December 6, 2016

The Muncy Borough Council met for its regular meeting at the Muncy High School auditorium with the following members present: President Richard Baker, Dana Bertin, Edward Feigles, Elaine McAlear, Karen Richards and Linda Stein. Matilda Noviello was absent. Mayor Jon Ort was also present.

Staff Present: Borough Manager, Bill Ramsey
 Chief of Police, Jim Dorman
 Borough Solicitor, Christopher Kenyon
 Borough Treasurer, Jeff Sholtis

Guests: Numerous Muncy Borough Residents and others (see sign in sheet)
 Josh Schnitzlein, Lycoming County Department of Planning and Development

President Baker called the meeting to order at 7:03pm, followed by the Pledge of Allegiance.

Minutes:

E. McAlear motioned to approve the minutes of November 22, 2016 as presented. E. Feigles seconded and motioned passed 6-0.

Old Business:

1. Police vehicle - No action on this item at this time.
2. Proposed Ordinance #538 RE: Adverse Impact of Residual Waste Facilities and Air Pollution Facilities

K. Richards reported on the process that was followed to reach an Ordinance that could be agreed to by residents and industrial residents. The copy distributed to Council at this meeting has three minor changes. A final revised copy will be available on the Borough's website on Thursday, December 8. This Ordinance has been advertised for consideration at the December 19, 2016 meeting.

3. PEMA Claim for Reimbursement

B. Ramsey reported that he had received clarification from PEMA that the information previously requested from Muncy Borough was incorrectly requested from the Borough and was related to "another Muncy", presumably one of the Townships.

4. Muncy Resiliency Project

J. Schnitzlein invited interested Council Members to attend a Penn State Senior Architectural Students presentation on Thursday, December 8, 2016. L. Stein and B. Ramsey will attend.

Based on resident Jeff Smead's recommendation, K. Richards suggested that Council consider passing a Resolution regarding this project. K. Richards also suggested that

Council could consider a Letter of Support for the grant funding that Lycoming County Department of Planning and Development is seeking. This Resolution and Letter of Support would be based upon a review of the information that the county is submitting to the PA Department of Community and Economic Development and/or other funding sources.

Treasurer:

5. Reports

a. Check Disbursements

General Fund: E. Feigles motioned to approve checks 4820 through 4865, five debit card transactions and five electronic funds transfers for a total of \$73,320.03. E. McAlear seconded and motion passed 6-0.

Emergency Fund: E. McAlear motioned to approve check 004 for a total of \$3,912.50 payable to Lycoming County Resource Management for the tub grinder used for storm clean-up. K. Richards seconded and motion passed 6-0.

Shade Tree Fund: K. Richards motioned to approve check 208 for a total of \$2,110.00 payable to Schichtels Nursery for twenty-four (24) shade trees. L. Stein seconded and motion passed 6-0.

b. Bank Balances

D. Bertin motioned to approve the Bank Balances as presented. L. Stein seconded and motion passed 6-0.

New Business

6. Subrecipient Monitoring Agreement

J. Schnitzlein presented to Council the Subrecipient Monitoring Agreement between County of Lycoming and Muncy Borough to acquire property at 217 North Market Street, Muncy, PA, Tax Parcel #39-001-309 currently owned by Edward Vincent. Per the terms of the Agreement, structures have been determined to have sustained repetitive loss during flooding events and will be demolished, at which time the property will be transferred to Borough ownership. Property is located within the identified moratorium area.

L. Stein motioned to approve this agreement. E. Feigles seconded and motioned passed 6-0.

Correspondence

7. IES Engineers re: Andritz, Inc. - Council reviewed a letter, dated November 8, 2016, regarding an permit application that Andritz has submitted to PA Department of Environmental Protection. The deadline for review and comment on this application was December 8, 2016.

8. PennDOT re: SR 2061 Project - Council reviewed a letter from PennDOT regarding scheduled roadwork on SR 2016 (New Street). B. Ramsey will contact PennDOT to determine the actual work location.

9. Levi Woodward - Zoning Hearing Board Resignation - Council had previously accepted Mr Woodward's resignation.

10. SPCA Request - Council reviewed the SPCA's request for funding and determined that an amount appears in the 2017 budget.

Borough Reports

11. Borough Manager - B. Ramsey distributed a copy of the Certificate of Attendance, presented by the State Conservation Commission for study in "Environmentally Sensitive Maintenance of Dirt and Gravel Roads", received on November 16, 2016.

12. Solicitor - C. Kenyon commented on the productive and positive process that Council undertook to address the concerns expressed regarding Ordinance #538.

13. Police Chief's Report - During the month of November, the Police Department investigated 78 incidents and issued 32 citations, 29 of which were traffic citations and 3 of which were non-traffic.

14. Fire Department Report - No report submitted.

15. Tax Collector's Report -

Real Estate Taxes - The Borough has collected \$458,584.63 in 2016 taxes and \$40,319.23 in prior year taxes for a total of \$488,903.86, which exceeds the 2016 budgeted amount of \$481,400.

Real Estate Transfer Taxes - The Borough has collected \$29,956.69, which exceeds the 2016 budgeted amount of \$20,000.

Personal Income Taxes - The Borough has collected \$247,501.43, which exceeds the 2016 budgeted amount of \$240,000.

16. Excavation Permits - None submitted.

17. Zoning/Building Permits - Codes Inspections, Inc. provided two Certificates of Approval - (1.) Young Industries, 16 Painter Street to replace a damaged roof and (2.) Muncy School District, 206 Sherman Street to install an 8'x12' shed. Also, provided was a Certificate of Occupancy for Lucy and Tom Paternostro, 219 W. Penn Street to place a 16'x32' in-ground pool with a 6' fence surrounding it. Codes Inspections, Inc. issued one building permit to Young Industries and collected \$404.00 in fees.

18. Public Works - Toured borough streets with Streets Committee Chairperson to compile list of streets projects for 2017.

19. Commission Reports - WBRA October, 2016 minutes were submitted. K. Richards requested that Council receive the September, 2016 report - it was not previously submitted. No other commission reports were submitted.

Public Participation - Bill Poulton requested clarification that Ordinance #538 has met the advertising requirements for consideration at the December 19, 2016 meeting. He was assured that those requirements have been met.

Individual Council Members - B. Ramsey stated that neither of the public schools are available to accommodate the meeting on December 19. The high school could be available on December 27, 28 or 29. Council prefers to have the meeting on the 19th and directed Mr. Ramsey to contact the Fire Company to see if it were possible to hold the meeting at the Fire Hall. Information on the meeting location will be posted on the Borough's website.

Adjournment

With no further business to conduct, D. Bertin motioned the meeting to be adjourned. L. Stein seconded, motion passed 6-0 and meeting was adjourned at 7:38pm.

Respectfully submitted,

Karen A. Richards
Assistance Secretary