



The Muncy Borough Council met for its regular meeting at Boro Hall with the following members present: Richard Baker, Elaine McAleer, Linda Stein, Edward Feigles, and Karen Richards. Dana Bertin arrived at 7:30.

Absent: Tillie Noviello

Staff Present: Boro Secretary, Tara Rall                      Boro Manager, William Ramsey  
                         Chief of Police, James Dorman

Guests: Boro Mayor, Jon Ort                              Boro Solicitor, Chris Kenyon  
                 Pat Crossley of Sun Gazette,              Steve Michaels, Fire Dept,  
                 Bobi Young, resident

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Call to order: Pres. Baker called meeting to order at 7pm followed by the Pledge of Allegiance.

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Chief Dorman asked that New Business items 11 and 12 be moved to top of meeting.

New Business:

11. County wide civil service test: County will be conduct police testing through the City of Williamsport. This will free up time with the Civil Service Commission. All results will be provided to police departments.

L. STEIN MADE MOTION TO PARTICIPATE IN THE COUNTY WIDE CIVIL SERVICE PROGRAM TO BE IMPLEMENTED BY THE CITY OF WILLIAMSPORT. K. RICHARDS MADE 2<sup>ND</sup>. MOTION PASSED 5-0.

12. Hiring part time officer: Chief is requesting approval from council to hire Ken Flewelling from New Columbia as a new part time officer. Mr. Flewelling is currently in the police academy and is scheduled to graduate on June 23, 2016. Mr. Flewelling would begin working at the boro after graduation.

K. RICHARDS MADE MOTION TO HIRE CONTINGENT UPON GRADUATION, THE HIRING OF KEN FLEWELLING AS A PART TIME OFFICER AT A RATE OF PAY UPON CHIEF DORMAN'S RECOMMENDATIONS NOT TO EXCEED \$18.50 WITH A PROBATIONARY PERIOD OF 3 MONTHS. L. STEIN MADE 2<sup>ND</sup>. MOTION PASSED 5-0.

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Minutes: April 18, 2016

Corrections noted: E. McAleer: MOU between boro and Lyco. County is in regard to the Zoning Update Committee.

E. Feigles: Planning Commission only "recommended", not approved, the demo manufacturing building at 16 Painter Street.

K. Richards: Quarterly Report should be provided to K. Richards if not on the next agenda.

*K. RICHARDS MADE MOTION TO APPROVE MEETING MINUTES AS CORRECTED OF 4/18/16. L. STEIN MADE 2<sup>ND</sup>. MOTION PASSED 5-0.*

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Old Business:

1. 4<sup>TH</sup> Fridays: Tabled



2. Police Disability update with R. J. Hall: W. Ramsey left a message for Mr. Hall to come to council meeting. Ramsey is still waiting for a return call.
3. Rotary Lease update: No current update.
4. Boro Yard Sale: Yard sale this past Saturday, April 30, 2016, was a huge success. The largest one the boro has had so far. Traffic issues will need to be looked at more closely next year. W. Ramsey recommended the police and Street's Department meet a week prior to the next sale to better control traffic. Council discussed a thank - you gift for Brandy Kift for all her work on the yard sale map and advertising. The yard sale wouldn't even take place if it weren't for her.
5. Boro Clean Up Days: Today was the last day of the clean up days. This year was the lowest amount of contributors.
6. Floodplain Ordinance Update: A final draft was sent to the Planning Commission for review. Upon approval from the Planning Commission advertising of the new ordinance will take place.

L. STEIN MADE MOTION TO APPROVE ADVERTISING OF THE FLOODPLAIN ORDINANCE UPON REVIEW AND APPROVAL OF THE PLANNING COMMISSION. E. FEIGLES MADE 2<sup>ND</sup>. MOTION PASSED 5-0.

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Treasurer's Reports:

7a. Check Disbursements:

General Fund:

E. MCALEER MADE MOTION TO APPROVE GENERAL FUND INCLUDING CKS. 4509-4544, INCLUDING 3 EFTS AND 4 DCS TOTALING \$154,225.49. L. STEIN MADE 2<sup>ND</sup>. MOTION PASSED 5-0.

Employee Health Ins. Reim:

E. MCALEER MADE MOTION TO APPROVE EMPLOYEE HEALTH INS. REIM. FUND INCLUDING CK. 004 TOTALING \$407.30. K. RICHARDS MADE 2<sup>ND</sup>. MOTION PASSED 5-0.

Shade Tree:

K. RICHARDS MADE MOTION TO APPROVE SHADE TREE FUND INCLUDING CKS. 199-202 TOTALING \$1,823.10. L. STEIN MADE 2<sup>ND</sup>. MOTION PASSED 5-0.

→ **D. Bertin arrived at meeting**

b. Bank Balances:

E. MCALEER MADE MOTION TO APPROVE BANK BALANCES IN ITS ENTIRETY. L. STEIN MADE 2<sup>ND</sup>. MOTION PASSED 6-0.

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New Business:

8. Brockman Development: Street Lights: Mr. Brockman is creating a development at the end of Woods Run Road, which currently will consist of 3 homes. PPL would like to place 3 street lights in the new development with the boro's permission. Council discussed. Street



lights can be installed upon two conditions: 1. Installation and costs of lights are at no expense to the boro. 2. The lights need to be LED lights to match the new street lights being installed in the boro.

E. MCALEER MADE MOTION TO AUTHORIZE PP&L TO EXTEND STREET LIGHTS IN THE BROCKMAN DEVELOPMENT TO THE BORO'S GRID. E. FEIGLES MADE 2<sup>ND</sup>. MOTION PASSED 4-2. (R. BAKER AND K. RICHARDS VOTED AGAINST MOTION).

9. 2015 Fire Co. Audit Report: E. McAleer reported that Finance Committee met prior to this meeting to review the audits. Fire Co. Audit was fine and no opinions were made. A copy of the audit will be emailed to all council from J. Sholtis.

10. 2015 Boro Audit Report: E. McAleer reported that the boro audit was fine with no major recommendations or findings. A copy of the audit will be emailed to all council from J. Sholtis.

Finance Committee has reported an excess of \$110,446 in funds.

E. MCALEER MADE MOTION TO APPROVE FINANCE COMMITTEE'S RECOMMENDATION THAT \$40,000 BE PLACED IN EQUIPMENT FUND, \$35,000 BE PLACED IN NEW FUND FOR GREEN STREET PARK AND THE REMAINDER OF THE EXCESS BE PLACED IN THE CAPITAL IMPROVEMENT FUND. E. FEIGLES MADE 2<sup>ND</sup>. MOTION PASSED 6-0.

E. McAleer also reported that the 1<sup>st</sup> quarter is doing great and there is no need to move any money around at this time.

11. County wide Civil Service Test: see above minutes.

12: Hiring a part time officer: see above minutes.

Correspondence:

13. Muncy Pool Association: Donation request: Donation was added into 2016 budget. Check can be sent to the Muncy Pool.

14. Muncy Public Library: Donation request: Donation was added into 2016 budget. Check can be sent to the Public Library.

15. FEMA correspondence regarding floodplain ordinance: For council's review.

Borough Reports:

16. Solicitor: N/A

17. Police Chief's report: no report.

18. Fire Department report: no report. 2 recreational burning permits were approved and 4 more were given to the department for review. Engine problems on one of their trucks. They will use COSTARS to look for new parts for repairs.

19. Tax Collector's report: Council reviewed.

20. Excavation Permits: Council reviewed.

21. Zoning/Building Codes Officer: Reports: Council reviewed.

22. Public Works: Street's Report: Council reviewed.

23. Commission Reports: WBRA, Safety, MBMA: Council reviewed.

Committee Reports: N/A



Public Participation: N/A

Individual Council Members:

- E. McAleer asked T. Rall and W. Ramsey to consider attending the PSAB Annual Conference in Hershey, PA this year. It has provided for great material in the past.
- E. McAleer asked for any updates on adding cross-walk lights for school children at Lafayette Alley and Water Street. Chief Dorman spoke with PennDOT and it will cost substantial amount of money to have lights placed at these two locations. E. McAleer asked that Chief please stay on top of this.
- E. MCALEER MADE MOTION TO APPROVE A \$50 GIFT CARD TO ORLIE'S AS WELL AS A THANK YOU CARD TO BRANDY KIFT FOR ALL OF HER HARD WORK IN PREPARING FOR THE BORO YARD SALE. L. STEIN MADE 2<sup>ND</sup>. MOTION PASSED 6-0.
- K. Richards would like council to look at adding boro fees to new building permits. This could bring substantial funds to the boro in the next few years. K. Richards, E. McAleer and T. Noviello will create a sub-committee to look into this process.
- K. Richards asked that the boro manager submit a monthly report to review at meetings.
- E. Feigles informed council that he and County recently met with a company who raises houses. Costs were extraordinarily large for just filling in basements, not including the cost to raise the house.

Mayor: N/A

Executive Session: Personnel matters to be discussed at this session. Meeting will not reconvene.

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Adjournment:

8:15pm

D. BERTIN MADE MOTION TO ADJOURN MEETING. E. MCALEER MADE 2<sup>ND</sup>. MOTION PASSED 6-0.

Respectfully submitted:

*Tara Rall*

Tara Rall

Muncy Borough Secretary

Next meeting will be on April 18, 2016 at Boro Hall at 7pm