

## Muncy Borough Council Meeting Minutes September 1, 2015

The Muncy Borough Council met in regular session at Boro Hall with the following members present: Present, Richard Baker, Elaine McAleer, Linda Stein and Ed Feigles. Tillie Noviello, Karen Richards and Dana Bertin were absent. Also attending: Borough Secretary, Tara Rall, Borough Manager, William Ramsey, Police Chief Jim Dorman, Borough Treasurer, Jeff Sholtis and Solicitor Chris Kenyon.

President Baker called the meeting to order at 7pm.  
Pledge of Allegiance

**Guests:** Scott Delaney, MAVFD  
Pat Crossley, Sun Gazette  
Bobi Young

**Minutes:** August 17, 2015:  
• E. Feigles made motion to approve minutes of 8/17/15. E. McAleer made 2<sup>nd</sup>. Motion passed 4-0.

### Old Business:

1. **General Code:** T. Rall handed out the new Boro Code binders to each council member. Solicitor will review new ordinance adopting the new Boro Code book and provide at next meeting for review and advertisement.
2. **Library Painting bids:** Solicitor informed council that the project does not need to go out for bid due to cost being less than \$18,500.00. The boro only needs 3 quotes (written estimates) for the painting project.
3. **Demolition Ordinance:** Solicitor and council discussed the pending ordinance. To adopt the ordinance council must hold a public meeting, preferably prior to a normally scheduled council meeting, to allow residents to voice concerns and/or comments regarding the proposed ordinance. If there are no objections or only minor corrections to be made, council could adopt the ordinance. Council will review and discuss the drafted demo ordinance at the workshop meeting on the 21<sup>st</sup>.

### Treasurer's Report:

4. **a. Check Disbursements**  
**General Fund:**
  - E. McAleer made motion to approve checks 4139-4180, including 3 EFTs from the General Fund totaling \$46,014.28. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.**CAP IMP Fund**
  - E. McAleer made motion to approve checks 014-015 from the CAP IMP Fund totaling \$17,672.43. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.
  - E. McAleer made motion to accept the Bank Balances in its entirety. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.
5. Pension Plan worksheet for 2016 MMO:
  - E. McAleer made motion to approve Police Pension Plan for 2016 MMO. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.
  - E. McAleer made motion to approve Non-Uniform Employees Pension Plan for 2016 MMO. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.

### New Business:

6. **Trick or Treat – Saturday, October 31, 2015:** Trick or treating will take place on Saturday, October 31, 2015 from 6-8pm. No information yet on the Halloween parade that usually takes place at 5:30 Halloween night.

**Correspondence:**

- 7. **CAP Thank you:** Council reviewed thank you letter from CAP for help with the Summer Rec program.
- 8. **PennDOT Liquid Fuels 9-16-15:** A monitoring review of Liquid Fuels Tax fund will be conducted on 9/16/15 at 11am .

**Borough Reports:**

- 9. **Solicitor:** No report.
- 10. **Police Chief** – Council reviewed report. L. Stein complimented the police department on having 2 officers walk around 4<sup>th</sup> Friday. It was pleasant to see a police presence there.
- 11. **Fire Chief** – Report will be provided at a later date. S. Delaney inquired about Worker’s Comp and the coverage of his Fire Police. Are the Fire Police covered under WC if the boro gives permission for them to be present at a “non-emergency” event? T. Rall will contact MCT, who is the WC policy holder, to review this question in further detail.
- 12. **Tax Collector** : Council reviewed report.
- 13. **Zoning/Building Codes Officer** – Council reviewed reports
- 14. **Excavation Permits:** Council reviewed reports
- 15. **Public Works** - Council reviewed reports.
- 16. **Commission Reports:** Safety: Council reviewed.

**Committee Reports:**

**Public Participation:** T. Rall asked council if they would prefer, in the new year, to have a binder with each meeting’s agenda and attachments in it? Mayor Ort stated he would like to see less paper being used at each meeting and instead use their laptops to review items. Council then discussed using a projector and white board for future meetings and only making hard copies when specifically asked. This would cut down tremendously on paper and ink. W. Ramsey will look into pricing for a laptop and white board.

**Individual Council Members:**

L. Stein asked if there is a definite date yet on the demo of the Myers Building. DEP application has been mailed and the boro is now waiting to get final approval from them. The demo timeline is around Halloween, if not before.

Corvette Show is this month and will stretch from Penn Street to Mechanic Street.

September Workshop 1. Demolition/Zoning Ordinance

- 2. Guest Speaker: Mitch from WBRA to discuss GIS re: storm water mapping.

October Workshop: 1. Budget

**Mayor:** N/A

**Executive Session:** Personnel matters. Will not reconvene meeting.

**Adjournment** ● E. McAleer made motion to adjourn meeting at 8:00 pm. L. Stein made 2<sup>nd</sup>.  
Motion passed 4-0.

Respectfully submitted,

*Tara Rall*

Tara Rall  
Muncy Borough Secretary

**Next meeting will be – September 21, 2015 at 7 p.m.  
at Boro Hall**

## Muncy Borough Council Meeting Minutes September 21, 2015

The Muncy Borough Council met in work session at Boro Hall with the following members present: Present, Richard Baker, Tillie Noviello, Elaine McAleer, Linda Stein, Dana Bertin and Ed Feigles. Karen Richards was absent. Also attending: Borough Secretary, Tara Rall, Borough Manager, William Ramsey, Police Chief Jim Dorman, and Borough Treasurer, Jeff Sholtis. Mayor Jon Ort was absent.

President Baker called the meeting to order at 7pm.

Pledge of Allegiance

**Guests:** Greg Delaney, MAVFD  
Pat Crossley, Sun Gazette  
Eric Moore, WBRA  
Mitch Hann, WBRA

Guests: Mitch Hann of WBRA presented council with a power point regarding GIS mapping and its benefits for the boro. GIS mapping would be \$40 per hour and cameraing \$120. Council suggested making room in the budget for GIS mapping first and maybe GIS cameraing the next year. This will be discussed at finance meeting.

Greg Delaney of MAVFD informed council that MCT is being presented, at their monthly meeting this evening, with a letter stating that if a contract is not reached by 12/31/15, the fire department will cease all coverage of MCT starting 1/1/2016. MCT has twice as many residents as the boro and they are not agreeing to pay \$17 per person like the boro does. G. Delaney will keep the boro updated.

**Minutes:** September 1, 2015:  
• E. McAleer made motion to approve minutes of 9/1/15. E. Feigles made 2<sup>nd</sup>. Motion passed 6-0.

### Old Business:

1. **Security System:** Chief Dorman provided a quote from CompuGen in regard to cameras, remote door locks and intercom systems for boro hall. All total \$7,547.00. Council reviewed quotes. Finance committee will discuss these quotes at their next meeting. It was suggested to possibly purchase the cameras this year and look at intercoms and locks next year, all depending the the budget.
2. **Boro Code Ordinance:**  
• T. Noviello made motion to adopt Ordinance 534 regarding the codification of Boro Code. E. Feigles made 2<sup>nd</sup>. Motion passed 6-0.

### New Business:

1. **WBRA Open House – 10/16/15:** Council reviewed invitation.

### Work Shop Item:

**Demolition Ordinance:** L. Stein asked council to review and discuss the demolition ordinance that is currently being reviewed. She would like to see the demolition ordinance as a stand-alone ordinance rather than being incorporated in the Zoning Ordinance.

**Budget:** J. Sholtis provided E. McAleer, R. Baker and L. Stein with a draft budget prior to meeting. Council discussed potential items to be added to the 2016 budget.

Items included:

A new maintenance shed,  
Equipment,  
New website and  
\$3,000 in computer improvements.

**Committee Reports:** E. Feigles discussed new issue in the alley (Brady Street) between Main and Washington. Complaints are being made in regard to parking along this alley and causing issues with turning onto Main Street. Council discussed placing a No Parking sign on Brady Street.

- T. Noviello made motion to place No Parking sign on Brady Street, between Main and Washington Streets. E. Feigles made 2<sup>nd</sup>. Motion passed 6-0.

**Public Participation:**

**Individual Council Members:**

**Mayor:** N/A

**Executive Session:** N/A

**Adjournment** • E. McAleer made motion to adjourn meeting at 9:30 pm. E. Feigles made 2<sup>nd</sup>. Motion passed 6-0.

Respectfully submitted,

*Tara Rall*

Tara Rall  
Muncy Borough Secretary

**Next meeting will be – October 6, 2015 at 7 p.m.  
at Boro Hall**