

## MUNCY BOROUGH COUNCIL MEETING MINUTES

### September 3, 2013 7pm

The Muncy Borough Council met in regular session at Myers Elementary School conference room with the following members present: President/Mayor Richard Baker, Vice President, Galen Betzer, Elaine McAleer, Linda Stein, Tilly Noviello, Jon Ort and Dana Bertin. Also attending, OIC, James Dorman, Borough Secretary, Tara Ashby, Borough Manager, William Ramsey and Borough Treasurer, Jeff Sholtis.

**GUESTS:** Bobi Young, Resident  
Greg Delany, Resident

President Baker started the meeting at 7:00 pm

**MINUTES:** August 15, 2013

- J. Ort made motion to approve minutes. L. Stein made 2<sup>nd</sup>. Motion passed 6-0-1. R. Baker abstained.

#### OLD BUSINESS:

1. **Mayor vacancy:** R. Baker informed council that residents, Greg Delany and Ed Feigles have volunteers to fill the Mayor vacancy until January.
- E. McAleer made motion to appoint Greg Delany as Mayor until January 1, 2014. G. Betzer made 2<sup>nd</sup>. Motion passed 6-0-1. R. Baker abstained.
2. **Chief of Police vacancy:** 50+ applications/resumes have been received. Personnel Committee has reviewed them. W. Ramsey is requesting an Executive Session to take place at the end of this meeting to discuss legal matters regarding chief vacancy.
3. **Management Agreement:** Council was given a draft to review and email T. Ashby with comments, changes or additions. This will be a main topic of discussion at the next meeting.
4. **Veteran's Park:** W. Ramsey spoke with the Legion and asked for a donation for help revitalizing the park. Legion representative responded back that they will not contribute monetarily. W. Ramsey informed council that within the last 24 hours a private benefactor has come forward with a proposal to take over the park renovations and all expenses. Council has two options: 1. Meet with the benefactor to discuss working together on the park. 2. Return all donated funds and have council "wash their hands" of the project. W. Ramsey will contact the benefactor to set up a meeting with the original committee. Council discussed possible ramifications of returning the grant money to the Foundation. W. Ramsey will set up a meeting with the Foundation to explain the boro's predicament with their lack of help of this project.
5. **Street Scope:** W. Ramsey is meeting with Tim Wentz, PennDot and County reps tomorrow to go over proposed designs. He will report back to council at next meeting.
6. **Cable Franchise:** Cohen Law Firm will begin work on the franchise agreement. Cohen wants to set up a conference call with W. Ramsey and a few council members to discuss how to proceed with the agreement. J. Ort, E. McAleer and W. Ramsey will meet with Cohen lawyers via conference call.
7. **Brownfield Project:** 13 proposals were reviewed. County Commissioners approved one proposal. Several properties in Muncy are targeted. There are several interested buyers to purchase these properties.
8. **Pepper Street invoice:** J. Sholtis provided council with an invoice to pay half of paving of Pepper Street. Boro's portion is to be paid from the General Fund.
9. **Blaise Alexander invoice:** Invoice for police vehicle to be paid from the General Fund.
10. **Glade Run Dredging:** \$6,000 invoice to be paid from the General Fund.

**TREASURER'S REPORT:**

11. **a. Check Distribution:**
  - General Fund:**
    - E. McAleer made motion to accept the General Fund at \$67,801.97. D. Bertin made 2<sup>nd</sup>. Motion passed 6-0-1. R. Baker abstained
  - Water Fund:**
    - J. Ort made motion to accept Water Fund at \$24,472.33. T. Noviello made 2<sup>nd</sup>. Motion passed 6-0-1. R. Baker abstained
- b. Bank Balances:**
  - J. Ort made motion to accept the Bank Balances Report in its entirety. E. McAleer made 2<sup>nd</sup>. Motion passed 6-0-1. R. Baker abstained

**NEW BUSINESS:**

12. **MMO Pension:** Council reviewed MMO for 2014. Council wants to review and discuss at next meeting. TABLED.
13. **Michael Paisley - Resignation:** Zoning Hearing Board member, Michael Paisley is resigning from the hearing board. As of the beginning of 2014 there will be two vacancies on the board. Karen Richards will be leaving the ZHB to sit on council.
  - J. Ort made motion to accept Michael Paisley's resignation pending his replacement or December 31, 2013, whichever is sooner. D. Bertin made 2<sup>nd</sup>. Motion passed 6-0-1. R. Baker abstained.
14. **Possible meeting change:** Council discussed changing the 3<sup>rd</sup> Thursday council meeting so D. Bertin can participate. After much discussion it was agreed to re-open this discussion after the new year.
15. **Halloween:** OIC Dorman discussed trick-or-treating and the Halloween parade next month. Halloween Parade will take place on Thursday, October 31, 2013 at 5:30. Trick-or-Treating will be held from 6-8 that same night. Information will be posted on the boro website and boro Facebook page.

**CORRESPONDENCE:**

**BOROUGH REPORTS:**

16. **Solicitor:** N/A
17. **Police Chief** – 16-17 cars were broken into last month. Green Street was just hit this past weekend. All cars that are broken into have been unlocked. T. Ashby and J. Sholtis will ask residents, via Facebook and boro website, to keep a look out for any suspicious activity and to lock their vehicles. OIC Dorman asked for a clothes allowance for new part-time officer. Council advised OIC to use his discretion for any new items the new officer may need. Council and OIC had lengthy discussion regarding other municipalities helping with patrolling the boro vs. hiring another new part-time officer. Council suggested that the new Mayor look into this.
18. **Fire Chief** - Council reviewed August report
19. **Tax Collector**- N/A
20. **Health Officer** - N/A
21. **Zoning/Building Codes Officer** – Council reviewed August report
22. **Excavation Permits:** Council reviewed permit
23. **Public Works** - Council reviewed Streets Report
24. **Commission Reports:** Council reviewed Shade Tree Report.

COMMITTEE REPORTS: N/A

Public Participation: N/A

Individual Council Members: N/A

Mayor: N/A

Executive Session: W. Ramsey requested an Executive Session to take place at the end of this meeting to discuss legal matters in regard to police chief vacancy. Council meeting will not reconvene.

Adjournment: No further business.

- E. McAleer made motion to adjourn meeting. G. Betzer made 2<sup>nd</sup>. Motion passed 6-0-1.  
R. Baker abstained.

Meeting adjourned at 8:15 pm

Respectfully submitted,

*Tara Ashby*

Tara Ashby  
Borough Secretary

## MUNCY BOROUGH COUNCIL MEETING MINUTES

### September 19, 2013 7pm

The Muncy Borough Council met in work session at Myers Elementary School conference room with the following members present: President/Mayor Richard Baker, Vice President, Galen Betzer, Elaine McAleer, Linda Stein, Tilly Noviello, Jon Ort and Dana Bertin. Also attending, Mayor, Greg Delany, OIC, James Dorman, Borough Secretary, Tara Ashby, Borough Manager, William Ramsey and Borough Treasurer, Jeff Sholtis.

**GUESTS:** Karen Richards, Resident

President Baker started the meeting at 7:00 pm

**MINUTES:** September 3, 2013

- G. Betzer made motion to approve minutes. J. Ort made 2<sup>nd</sup>. Motion passed 7-0.

#### OLD BUSINESS:

1. **Mayor – Oath of Affirmation:** Greg Delany was sworn in as Mayor of Muncy Borough on September 6, 2013.
2. **Chief of Police vacancy:** Personnel Committee has one more interview scheduled and then will consult with council as to their recommendations.
3. **2014 MMO Pension:** council reviewed.
  - J. Ort made motion to approve 2014 MMO Pension. E. McAleer made 2<sup>nd</sup>. Motion passed 7-0.
4. **Street Scope:** Council reviewed URS Memorandum. This memo also includes traffic control lights at Main and Water. Construction is currently scheduled for Spring, 2014.

T. Ashby will research any past ordinances regarding weight restrictions on boro streets to avoid the large trucks going through Muncy.

Council requested that they move to New Business Item 6 prior to discussing Old Business Item 5.

#### NEW BUSINESS

6. **Galen Betzer – Civil Service Commission:** Council nominates Galen Betzer to sit on the Civil Service Commission for upcoming hiring of a new Chief of Police.
  - E. McAleer made motion to appoint Galen Betzer to the Civil Service Commission. T. Noviello made 2<sup>nd</sup>. Motion passed 6-0-1. G. Betzer abstained.

#### OLD BUSINESS:

5. **Management Agreement between Boro, MBMA and WBRA:** Council reviewed and discussed draft of Management Agreement prepared by WBRA. After lengthy discussions, council decided to reject the proposed agreement. Council will compile notes, suggestions, and corrections to form a new draft as a counteroffer to WBRA. Council also discussed asking WBRA to possibly extend the current MOU another 2 years.

**Public Participation:** N/A

**Individual Council Members:** N/A

**Mayor:** N/A

**Executive Session:**

**Adjournment:** No further business.

- J. Ort made motion to adjourn meeting. T. Noviello made 2<sup>nd</sup>. Motion passed 7-0.

Meeting adjourned at 8:20 pm

Respectfully submitted,

*Tara Ashby*

Tara Ashby  
Borough Secretary