

MUNCY BOROUGH COUNCIL MEETING

5 June 2012

Call Meeting to Order: The meeting held at Margaret Waldron building was called to order at 7:00 p.m. by Pres. Baker with Mayor Edward Dannemann leading the pledge to flag. Council members present included; Pres. Baker, Jon Ort, Dana Bertin, Galen Betzer, and Linda Stein. Council VP Elaine McAleer arrived at 8:45.

Solicitor Wilfred Knecht and Solicitor Chris Kenyon along with Chief Sutton as recording secretary, Jeff Sholtis and Pat Weber were in attendance. Public included Wayne Wolfgang, and Sun-Gazette reporter.

Public Participation: None

Web Page: Jeff Margel from ProNet Systems did a presentation of his proposal for a Muncy Boro Web Page. After a lengthy discussion and on **motion by Jon Ort and 2nd by Dana Bertin and approved** ProNet will design and post a web page. Fees will include \$ 2,950 for design. Plus \$10.00 web host fee, and \$200 per year after six months. Jeff Sholtis will be Boro Contact with Mr. Margel for Web Page.

Treasurer Report: Jeff Sholtis reported **General Fund** Chk. No's 2462 thru 2488 with one EFT for \$ 40,679.16. After discussion on copier fees and on motion by Jon Ort and 2nd by Dana Bertin the gen. fund report was approved. **Water Fund** Chk. No's 2408 thru 2421 with one EFT for \$20,478.15 on **motion by Jon Ort and 2nd by Dana Bertin and approved.** **Liquid Fuels** chk. No's 117 & 118 for \$461.09 on **motion by Dana Bertin and 2nd by Jon Ort and approved.** **Building Fun:** Chk. No 110 for \$3,319.00 on **motion by Jon Ort and 2nd by Dana Bertin and approved.** The balances as presented. On **motion by Jon Ort and 2nd by Dana Bertin and approved** the treasurer's report was accepted in its entirety.

Old Business:

1. **Abandoned Properties:** Chief Sutton reviewed list and at request of L. Stein a property @ 216 S. Market St. is to be reviewed.
2. **Street Lights:** after a lengthy discussion and on motion by Jon Ort and 2nd by Dana Bertin and approved for street lights to be turned off at various locations. Pat Weber to contact PP&L.
3. **Internet Security:** To be presented during work session on 21 June 2012

New Business: Animal Ordinance at request of SPCA it was referred to solicitor for review to determine number of pets per household.

Correspondence: Eli Stevens from Green St. made request for Stop Sign at Division and Green. None to be placed. Chief will contact and review issues. Brian Clayton from N. Main St. referred to solicitor to be notified he cannot purchase FEMA lot adjacent to his property.

Borough Reports: **Solicitor Knecht** produced an Act 13 ordinance. He will submit to state for their review which requires no council action at this time. He also reviewed ordinance ref. "horse manure on public roads" stating it cannot be enforced as result of "Religious Freedom Protection Act". A copy was provided for council. On **motion by Jon Ort and 2nd by Dana Bertin and approved** resolution 2012-0022 will be sent to Susquehanna River Basin Commission. It states Muncy Boro's opposition to water draws from multiple locations that will adversely affect traffic within Muncy.

Police Report: Chief will provide copy to council members via email.

Fire Chief: No report

Tax Collector: No report

Health officer: Mr. Poff presented a report. On motion by Jon Ort and 2nd by Galen Betzer and approved the report will be accepted and Mr. Poff will receive his stipend after the council receives a copy of his Pa. Dept. of Health report.

Zoning/Bldg. Code: After a lengthy discussion no action was taken ref. Muncy School district's application for "Excavation Permit". Council has concerns over student safety and building appearance. They request that Mr. Knier and school board members attend the 21 June 2012 work session for further discussion.

Public Works: Pat Weber's report was reviewed with his request for aggregate purchase was **approved, on motion by Jon Ort and 2nd by Dana Bertin.** Then on **motion by Jon Ort and 2nd by Dana Bertin and approved** the 2012 Street Paving bid was approved for \$66,825

Pat continued discussing purchase of a new mower for \$6,320 from Clark's Ag and a trailer for a total cost not to exceed \$10,000. It was referred to equipment committee for review and recommendation.

Committee Reports:

Water/Sewer: Elaine McAleer stated next meeting WBRA will be discussed.

Personnel: After a lengthy discussion ref. job responsibilities and on motion by Linda Stein and 2nd by Dana Bertin and approved, Tara Ashby will be offered the boro secretary. Mayor Dannemann suggested giving Jeff additional responsibilities and hours instead of new secretary being hired.

Community Relations: Elaine indicated that there may be issues with Muncy not owning Legion property. She will discuss with Legion so Muncy boro can receive donation from Williamsport Foundation.

Property Maintenance and Zoning: No report

Public Participation: None

Minutes: On **motion by Elaine and 2nd by Jon Ort and approved** May 1, 2012 minutes were approved. On **Motion by Jon Ort and 2nd by Elaine and approved the May 17, 2012** minutes were approved after changing "Right of Way" to indicate that Jon made the motion and not Dana Bertin. Also ref. "Certification" Linda requested it to reflect "Mr. Weber's application for water upgrade has been submitted to DEP with paperwork verified by Pres. Baker.

Mayor Dannemann advised council of new revisions to boro code that will become law during June that restore powers to the Mayor. He also advised them of the new law that allows an expenditure of up to \$4,000 for the Mayor to obtain outside council to file suit against boro council. He stated if council attempts to restrict his powers it must be done by a majority vote and not a single council member. He asked if council had any questions and there was no response. He will notify council when the law is signed and take back his powers.

Council members: Mr. Baker discussed "Con" that is being mailed reference insurance for water lines.

Adjournment: At 9:40 p.m. on motion by Linda Stein and 2nd by Elaine McAleer and approved the meeting was adjourned. Council went into Executive Session for personnel matters and would not reopen.

MUNCY BOROUGH COUNCIL MEETING
Thursday 21 June 2012

Call Meeting to Order: The meeting held at Muncy Boro Hall was called to order at 7 p.m. with the following members present: Mayor Dannemann, Pres. Baker, E. McAleer, L. Stein, G. Betzer, T. Noviello, and J. Ort

Chief Sutton was recording secretary. With boro employees; J. Sholtis, & P. Weber along with new borough sec. Tara Ashby who was introduced by L. Stein.

Guests: L. Stump, T. Ashby, S. Ravert, B. Stump, T. Minier, B. Kift, S. Jaquith, E. Moore

Leann Stump & Sandy Ravert asked if they needed a permit to fill in a ditch stating "Pat asked her to stop". L. Stein stated we have an ordinance that "covers it". Pres. Baker asked why you would need a permit. T. Noviello stated there is an ordinance and it is "Codes" responsibility. L. Stump stated she spoke with Angie @ Codes and there is nothing to restrict the project because there is no excavation or building. After a lengthy discussion it was referred back to Codes.

Brandi Kift & S. Jaquith from Planning Commission asked boro to consider adopting the Property maintenance Code. Brandi reviewed the importance of public health, safety, and general welfare benefits to Muncy Boro. T. Noviello stated, "If we pass this we could be preventive". E. McAleer asked about "hardship cases". G. Betzer expressed concerns over enforcement. After a lengthy discussion and on **motion by L. Stein and 2nd by T. Noviello and approved, solicitor W. Knecht will prepare an ordinance to adopt the 2012 International Property Maintenance Code. Vote results were: G. Betzer, L. Stein, T. Noviello, J. Ort – "yes" with E. McAleer and Pres. Baker voting "NO".**

Old Business:

1. Abandoned Properties: S. Market St. yard was cut; N. Market St. yard was cut, waiting for response from county ref. buyouts.
2. Street Lights: P. Weber stated waiting for Form from PP&L
3. Internet Security: July work session
4. WEB Site: reviewed with some suggested changes
5. Weight Restrictions: requires an engineering study, no direction given other check with Tom Lyons
6. Excavation Permit @ High School: Dropped, school will not do project at front of building.

New Business:

1. ARLE Grant: **on motion by J. Ort & 2nd by T. Noviello and approved,** Chief Sutton was approved to apply for this grant on behalf of Muncy Borough.
2. Storm Water Mapping: **on motion by T. Noviello and 2nd by E. McAleer and approved,** Pat will obtain quotes for storm water mapping.
3. WBRA Billing: Eric Moore **on motion by E. McAleer and 2nd by J. Ort and approved,** was given use of J. Sholtis for sewer service billing. Jeff's services will be reimbursed. Eric also stated it will be 6 months to equalize the rates, and in Jan. 2013 WBRA will take over all billing. Mayor Dannemann asked about "Auto Pay" and Eric Stated it was in the process.
4. PENNDOT meeting: Chief Sutton, L. Stein & P. Weber reviewed the meeting with PENNDOT ref. Local Municipal Concerns.

Correspondence:

Williamsport Area Transportation Study 2013-2016: Copy in J. Sholtis office for public review.

WBRA- April Minutes - attached

Planning Commission Minutes – attached

MBMA Hail Damage Letter – attached. E. McAleer requested J. Sholtis to request documentation from MBMA on how \$14,000 figure was obtained. She further stated the auditors will need documentation.

Excavation Permit: On motion by J. Ort & 2nd by t. Noviello and approved a permit for concrete driveway was approved for 206 Charles Road. T. Noviello also stated we need to review with codes who issues and who approves permits.

PENNDOT PAVING 405; OUR TOWN; SUSQUEHANNA RIVER BASIN; REVIEWED FOR INFORMATION

Committee Reports:

Streets: Letters sent to resident's ref. paving

Finance: Benecon as reported by E. McAleer reimbursed boro approx. \$12,000

Personnel: T. Ashby begins work on Monday 25, 2012. T. Noviello will see her at that time.

Equipment: On motion by J. Ort and 2nd by T. Noviello and approved, P. Weber was given approval to purchase a Simplicity Citation 28 hp mower and trailer (6x12ft.) for a total of \$8,000

Community relations: L. Stein stated the DCNR Master Site Plan will be wrapped up in July and priorities will have to be set.

Property Maintenance: Nuisance Ord. waiting for solicitor

Zoning Advisory: T. Noviello and Chief Sutton are still working on revisions. P. Weber stated he has been receiving calls from company contracted to revise our ordinances. Pat was advised to refer those calls to Chief Sutton.

Public Participation: None

Mayor: Mayor Dannemann will do a Proclamation for Vision Learning Center at the 19 July 2012 meeting.

Individual Council Members:

E. McAleer stated the July 3, 2012 meeting was advertised. Notices will be placed at both the boro bldg. and Margaret Waldron bldg. advising this meeting will be cancelled. Work session will be as scheduled.

Executive Session: Council went into executive session for personnel issues and did not reconvene.

Adjournment: At 9:12 p.m. on motion by I. Stein and 2nd by G. Betzer and approved the meeting was adjourned.

Next council meeting will be Thursday July 19, 2012 at 7:00 p.m. at Muncy Borough Bldg.