

## Muncy Borough Council Meeting Minutes August 4, 2015

The Muncy Borough Council met in regular session at Boro Hall with the following members present: Vice President, Tillie Noviello, Karen Richards, Ed Feigles, and Dana Bertin. Linda Stein, Elaine McAleer and President, Richard Baker were absent. Also attending: Borough Secretary, Tara Rall, Borough Manager, William Ramsey, Police Chief Jim Dorman, Borough Treasurer, Jeff Sholtis and Solicitor Chris Kenyon.

Vice President, Tillie Noviello called the meeting to order at 7pm.  
Pledge of Allegiance

**Guests:** Sal Vitko, Lycoming County Hazard Reduction Manager  
Pat Crossley, Sun Gazette  
Bobi Young

Sal Vitko, addressed council in regard to Resolution to designate him as Boro Agent for property at 217 N. Market Street. This Resolution is in regard to the 2015 Flood Mitigation Grant. If, in the future, other properties qualify for this grant, Mr. Vitko will prepare another Resolution. E. Feigles asked that this topic be put on the workshop agenda for the 17<sup>th</sup> to discuss further.

- E. Feigles made motion to adopt Resolution to designate Sal Vitko as Agent for 217 N. Market Street, Muncy Borough in regard to the 2015 Flood Mitigation Grant. D. Bertin made 2<sup>nd</sup>. Motion passed 4-0.

### **New Business:**

7. **2016 Comprehensive Plan Representatives:** While Mr. Vitko was present, council discussed item #7. LCPC needs 2 boro representatives for the upcoming 2016 Comprehensive Plan update process, along with 2 substitutes. Council agreed to nominate K. Richards and L. Stein as reps, along with Mike Coppes and Steve Jaquith from the Boro Planning Commission as substitutes. The Planning Advisory Teams (PAT) will meet every 2 to 3 months to work on this update.

### **Minutes: July 20, 2015:**

- K. Richards made motion to approve minutes of 7/20/15. E. Feigles made 2<sup>nd</sup>. Motion passed 3-0-1. D. Bertin abstained due to absence at 7/20/15 meeting

### **Old Business:**

1. **Demo of Myers Auto Parts:** Solicitor reviewed all 3 bids that came in for the demo of Myers Auto Parts.
  - D. Bertin made motion to award bid to Steinbachers at \$86,525.00. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.

County is providing \$75,000 towards the project, leaving the boro to use their Act 13 money to make up the difference.

2. **Burning Ordinance:** K. Richards asked if the word "adjacent" be removed from Section 6 c. Council agreed to start the permit process on January 1, 2016. Permit fees still need to be determined.
  - K. Richards made motion adopt Burning Ordinance 532 with corrections noted. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0
3. **Shade Tree Ordinance:**
  - K. Richards made motion to adopt Shade Tree Ordinance 533, amending Section 254-26. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.

4. **Library Painting:** W. Ramsey spoke with 5 contractors in regard to painting/repairing from of Library. The lead paint on the front of the library will require extensive time and labor to have it removed. Discussions included removing the wood and have replaced with cement board. One contractor suggested removing the wood, replace with concrete board that he can first paint at his workshop. Estimates at this time come in over \$48,000. Council likes the idea of cement board and instructed W. Ramsey to prepare bid information and advertise for library renovations.

**Treasurer's Report:**

5. **a. Check Disbursements**  
**General Fund:**
  - K. Richards made motion to approve checks 4091-4138, including 3 EFTs from the General Fund totaling \$80,003.42. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.  
**CAP IMP Fund**
  - D. Bertin made motion to approve checks 010-013 from the CAP IMP Fund totaling \$85,973.46. E. Feigles made 2<sup>nd</sup>. Motion passed 4-0.
  - E. Feigles made motion to accept the Bank Balances in its entirety. K. Richards made 2<sup>nd</sup>. Motion passed 4-0.

**New Business:**

6. **Demolition Moratorium:** Solicitor addressed council's suggestion of placing a moratorium on all habitable homes in the non-flood areas of the boro. Solicitor explained the issues and fines the boro could face if they tried to impose a moratorium. An alternative to a moratorium would be a "Pending Ordinance" that can try to stop, or slow down, demolition in these areas. T. Rall and W. Ramsey will provide Solicitor with all 3 demolition ordinances that are in effect right now. He will draft a "pending ordinance" and present it at a future meeting for council's review.
7. **2016 Comprehensive Plan Representatives:** See above.

**Correspondence:**

8. **Lecce Electric:** Annual letter requiring the boro to have a maintenance plan in effect. Lecce will come in to comply with this plan. It is a budgeted item.
9. **Veteran's Day Parade – Participation Form:** Council reviewed form to participate in the parade which the Boro is hosting this year.

**Borough Reports:**

14. **Solicitor:** No report.
15. **Police Chief** – Council reviewed report. Gary Maniscalco will build new porch in front of police entrance for \$850.00 . The only thing the boro would have to purchase is a railing.
16. **Fire Chief** – Council reviewed report.
17. **Tax Collector** : Council reviewed report.
18. **Zoning/Building Codes Officer** – Council reviewed reports
19. **Excavation Permits:** Council reviewed reports
20. **Public Works** - Council reviewed reports.
21. **Commission Reports:** WBRA, MBMA, Safety: Council reviewed.

**Committee Reports:**

**Public Participation:** Bobi Young has a property that borders Rose Hill Road (boro) and S. Main Street (Township). She received a letter that the road on the boro side will be paved in the near future, however, a few days later the paving started and she was not given notice.

**Individual Council Members:**

K. Richards proposed an idea she had in regard to the Police Dept. office. What if the Police Dept. moved to the Water Control building and transform the current police dept office into council's chambers, complete with a new entrance that would be handicap accessible?

K. Richards inquired about violation notices and what happens after a notice is sent to a property owner. T. Rall stated that Codes checks on these properties and if the property owner is showing proof of working on the issue that is acceptable.

Work session will include 1. Flood Mitigation Grant

**Mayor:** N/A

**Executive Session:**

**Adjournment** • T. Noviello made motion to adjourn meeting at 8:50 pm. E. Feigles made 2<sup>nd</sup>.

Motion passed 6-0.

Respectfully submitted,

*Tara Rall*

Tara Rall

Muncy Borough Secretary

**Next meeting will be – August 18, 2015 at 7 p.m.  
at Boro Hall**

## Muncy Borough Council Meeting Minutes August 17, 2015

The Muncy Borough Council met in work session at Boro Hall with the following members present: President, Richard Baker, Elaine McAleer, Karen Richards, Ed Feigles, Tillie Noviello (arriving late) and Linda Stein. Dana Bertin was absent. Also attending: Borough Secretary, Tara Rall, Borough Manager, William Ramsey, and Police Chief Jim Dorman.

President Richard Baker called the meeting to order at 7pm.  
Pledge of Allegiance

**Guests:** Greg Delany  
Tom and Pat Crossley, Sun Gazette  
Bobi Young

**Minutes:** August 4, 2015:  
• K. Richards made motion to approve minutes of 8/4/15. E. Feigles made 2<sup>nd</sup>. Motion passed 2-0-3. (R. Baker, T. Noviello and L. Stein abstained due to absence at 8/4/15 meeting.)

**Old Business:**

1. **Status of Re-Codification project:** T. Rall and E. Feigles is in contact with General Code. Everything is still on tract and they contact via email when they have questions.

2. **Meetings back at elementary school:** Council discussed and agreed to switch all meetings to be held at Boro Hall starting September 1<sup>st</sup>. T. Rall will re-advertise.

**T. Noviello arrived at meeting.**

**New Business:** N/A

**Public Participation:** N/A

**Individual Council Members:** N/A

**Mayor:** N/A

**Executive Session:** To be held after conclusion of meeting. Session is in regard to personnel matters.

**Adjournment:** • E. McAleer made motion to adjourn meeting at 7:15 pm. E. Feigles made 2<sup>nd</sup>.  
Motion passed 6-0.

Council remained to discuss Work Session discussions which included:

1. Long Range Flood Mitigation
2. Sidewalks
3. Demolition – Zoning Ord.
4. Paving of Rose Hill Road
5. Repairs required at Water/Washington Street Project
6. Demo of Myers Auto Parts
7. Repairs due to excavation in the alley of the 200 block of S. Main St.
8. Budget Discussion

Respectfully submitted,

*Tara Rall*

Tara Rall  
Muncy Borough Secretary

**Next meeting will be – September 1, 2015 at 7 p.m. at Boro Hall**